AGENDA

LEGISLATIVE COUNCIL MEETING

November 16, 2020
7:00 PM

Electronic Meeting Pursuant to Paragraph 1 of Executive Order 7B\textsuperscript{i}

THIS MEETING WILL BE A 100% ELECTRONIC MEETING

LEGISLATIVE COUNCIL CHAMBERS AT MEMORIAL TOWN HALL WILL BE CLOSED PURSUANT TO THE GOVERNOR’S EXECUTIVE ORDERS 7B and 7D

All public comments for this meeting agenda should be sent to LCpublicinput@hamden.com by 5:00 PM on November 16, 2020

Please click the link below to join the webinar:

https://zoom.us/j/96032210583
Password: Dragons
Meeting ID: 960-3221-0583 Password: Dragons

*If you experience difficulty signing in with the above link, scroll to the bottom of this agenda for alternate sign in instructions.

1. CALL OF THE MEETING AND TAKING OF THE ROLL
2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE
3. PUBLIC INPUT SESSION
4. CORRESPONDENCE
5. REPORT OF THE PRESIDENT
6. REPORT OF BOARDS AND DEPARTMENTS – Finance Update; PD Report
7. REPORTS OF COUNCIL LIAISONS
8. APPROVAL OF PREVIOUS MINUTES – November 2, 2020
9. CONSENT CALENDAR – None
10. REGULAR AGENDA: (Requires a vote of 2/3\textsuperscript{rd}s of the members present and voting for suspension of the Rules under §14(a) of the Standing Rules)

   1. Refund of property taxes collected prior to July 1, 2020 – (5) totaling $4,488.76
   2. Refund of property taxes collected between July 1, 2020 and June 30, 2021 – (70) totaling $18,663.15
3. Order authorizing the acceptance and expenditure of funds up to $12,967 from State of Connecticut Department of Children and Families Youth Enhancement Grant

4. Order authorizing the acceptance and expenditure of funds from the State of Connecticut Department of Children and Families Youth Services Bureau Grant in an amount not to exceed $32,477

5. Order to accept a donation of a bulletproof vest to K-9 Knight (Hamden Police Department)

6. Order authorizing the Hamden Police Department to accept and expend funds from the United States Secret Service, New Haven Resident Office CT Financial Crime Task Force

11. **ADJOURNMENT**

**Scroll down for ZOOM sign in info**

1. Join using Zoom from your computer, tablet or smartphone by using the following link:  https://zoom.us/j/96032210583 Password: Dragons

2. If you already have the Zoom App or go to the Zoom.com website, simply select “join a meeting” and complete the following: Webinar ID: 960-3221-0583 Password: Dragons

Or iPhone one-tap:  
US: +13017158592, 96032210583# or +13126266799, 96032210583#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 9128

International numbers available: https://zoom.us/u/aH73lUF9D

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1 Under Executive Order 7B Electronic Meetings are subject to the following: (a) The public shall have the ability to view or listen to each meeting or proceeding in real time, by telephone, video, or other technology; (b) Any such meeting or proceeding shall be recorded or transcribed, and such recording or transcript shall be posted on the Town's website within seven (7) days of the meeting or proceeding, and made available within a reasonable time in the Town Clerk’s office; (c) The required notice and agenda for each meeting or proceeding is posted on the agency's website and shall include information about how the meeting will be conducted and how the public can access it; (d) Any materials relevant to matters on the agenda, including but not limited to materials related to specific applications, if applicable, shall be submitted to the agency a minimum of twenty-four (24) hours prior and posted to the agency's website for public inspection prior to, during, and after the meeting, and any exhibits to be submitted by members of the public shall, to the extent feasible, also be submitted to the agency a minimum of twenty-four (24) hours prior to the meeting and posted to the agency's website for public inspection prior to, during, and after the meeting; and, (e) All speakers taking part in any such meeting or proceeding shall clearly state their name and title, if applicable, before speaking on each occasion that they speak.
TO: KIM RENTA, CLERK OF THE COUNCIL
FROM: KATHLEEN FLYNN, COLLECTOR OF TAXES
DATE: NOVEMBER 10, 2020
RE: REFUND OF PROPERTY TAXES COLLECTED BETWEEN 7/1/2020 AND 6/30/2021
OVERPAYMENTS ON CURRENT GRAND LIST

REFUND TO BE MADE THROUGH ACCOUNT #10108-0801

ATTACHED PLEASE FIND REQUEST FOR REFUND OF PROPERTY TAXES FOR THE FOLLOWING:

ALLY FINANCIAL $401.90
ALLY BANK $517.86
ALLY BANK $55.18
BEAVER, WILLIAM $77.94
DAVIS, MARY $114.39
HA, YONGHYUN $43.33
HONDA LEASE TRUST $399.92
HONDA LEASE TRUST $146.24
HONDA LEASE TRUST $292.54
HONDA LEASE TRUST $309.14
HONDA LEASE TRUST $841.06
HONDA LEASE TRUST $191.98
HONDA LEASE TRUST $224.76
HONDA LEASE TRUST $372.00
HONDA LEASE TRUST $96.26
HYUNDAI LEASE TRUST $554.58
ISTAS, EMILY $162.36
JENNINGS, SAMATHA $51.12
KENIGZTEIN, MEIR & DANIT $27.84
MATUSIEWICZ, TOMASZ $44.55
OUSLEY, M J $97.20
PADDOCK TROY $239.89
SANTORE, ROBERT $21.69
TOYOTA LEASE TRUST $498.60
TOYOTA LEASE TRUST $608.40
TOYOTA LEASE TRUST $445.72
TOYOTA LEASE TRUST $239.38
TOYOTA LEASE TRUST $556.24
TOYOTA LEASE TRUST $161.54
TOYOTA LEASE TRUST $509.40
TOYOTA LEASE TRUST $155.56
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<td>WALLACE-MAY, JUNE</td>
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<td>$18,663.15</td>
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PLEASE SUBMIT THIS MATTER TO THE LEGISLATIVE COUNCIL FOR THEIR APPROVAL.

KKF/km

cc: CURT BALZANO LENG, MAYOR
    CHIEF OF STAFF DAVID GARRETSON
    FINANCE DIRECTOR CURTIS EATMAN

2750 Dixwell Avenue, Hamden, Connecticut 06518
(203)287-7140*FAX(203)287-7145
TO: KIM RENTA, CLERK OF THE COUNCIL
FROM: KATHLEEN FLYNN, COLLECTOR OF TAXES
DATE: NOVEMBER 10, 2020
RE: REFUND OF PROPERTY TAXES COLLECTED PRIOR TO 7/1/2020
       REFUND TO BE MADE THROUGH ACCOUNT #10108-0802

ATTACHED PLEASE FIND REQUEST FOR REFUND OF PROPERTY TAXES FOR THE
FOLLOWING:

CHASE AUTO FINANCE $628.06
DAGOSTINO, KATE $381.02
HONDA LEASE TRUST $905.86
IDAHO HOUSING $2,136.86
NISSAN INFIINTI $436.96
       $4,488.76

PLEASE SUBMIT THIS MATTER TO THE LEGISLATIVE COUNCIL FOR THEIR APPROVAL.

KKF/km
cc: MAYOR CURT BALZANO LENO
CHIEF OF STAFF DAVID GARRETSON
FINANCE DIRECTOR CURTIS EATMAN
November 6, 2020

Legislative Council
Hamden Government Center
Hamden, CT 06518

Re: ORDER AUTHORIZING THE ACCEPTANCE AND EXPENDITURE OF FUNDS UP TO $12,967 FROM STATE OF CONNECTICUT DEPARTMENT OF CHILDREN AND FAMILIES YOUTH ENHANCEMENT GRANT

Honorable Members:

Enclosed is an Order authorizing the Town of Hamden, on behalf of the Youth Services Bureau, to accept and expend a grant in an amount up to $12,967 from the State of Connecticut Department of Children and Families (DCF) Youth Enhancement Grant program. This grant will be used to fund a Healthy Hamden Billboard Campaign (The Happiness Project) designed to assist and improve youth mental health. The Billboard Campaign, which will be seen by millions of passerby, will be presented to all Hamden Middle School and High School students in grades 7-12. The first (1st) place winner will be given the opportunity to have 3 billboards, the second (2nd) place winner will have 2 billboards, and the third (3rd) place winner will have 1 billboard.

For more information please see attached correspondence from Town Attorney Sue Gruen and Youth Services Coordinator Susan Rubino.

By copy of this letter, Youth Services Coordinator Susan Rubino is asked to attend your meeting to answer any questions.

Your approval of this Order is respectfully requested.

Sincerely,

Curt Balzano Leng, Mayor

CBL/tr

Enclosures

cc: Town Attorney Sue Gruen, Youth Services Coordinator Susan Rubino, Finance Director Curtis Eatman, Deputy Finance Director Rick Galarza, COS David Garretson, DCOS Patrick Donnelly, DOLA Walter Morton, Mayor's Office
TOWN OF HAMDEN
LEGISLATIVE COUNCIL

ORDER AUTHORIZING THE ACCEPTANCE AND EXPENDITURE OF FUNDS UP TO $12,967 FROM STATE OF CONNECTICUT DEPARTMENT OF CHILDREN AND FAMILIES YOUTH ENHANCEMENT GRANT

PRESENTED BY: _________________________

WHEREAS, the Town of Hamden, on behalf of its Youth Services Bureau is eligible to receive funds from the State of Connecticut Department of Children and Families for fiscal year 2020-2021 in an amount up to $12,967; and

WHEREAS, the grant will fund a Positive Choices for a Healthy Hamden Campaign- “The Happiness Project” which will be youth designed and recommend ways for young people (or anyone) to help improve their mental health.

NOW, THEREFORE, BE IT ORDERED BY THE LEGISLATIVE COUNCIL OF THE TOWN OF HAMDEN that the Town of Hamden on behalf of its Youth Services Bureau is hereby authorized to accept and expend funds not to exceed $12,967 from the State of Connecticut Department of Children and Families to fund a Positive Choices for a Healthy Hamden Campaign- “The Happiness Project.

BE IT FURTHER ORDERED that the grant funds shall be deposited into account determined by the Finance Director and the expenditure of such funds shall be subject to proper fiscal controls and procedures as set forth in the Town Charter, the Code of Ordinances and the Purchasing Procedures.

BE IT FURTHER ORDERED that the Finance Director is authorized to borrow from the General Fund an amount up to $12,967 for the Positive Choices for a Healthy Hamden Campaign and upon receipt of such funding from the State of Connecticut Department of Children and Families, shall reimburse the General Fund.

BE IT FURTHER ORDERED that the Mayor of the Town of Hamden is hereby authorized to enter into and sign any agreements with the State of Connecticut Department of Children and Families on behalf of the Town of Hamden and is further authorized to provide such additional information and execute such other documents as may be required in connection with said contracts and to execute any amendments, rescissions and revisions thereto for the purposes of this grant.

 Adopted by the Legislative Council at its meeting held on ________________________.

APPROVED AS TO FORM:

______________________________  ______________________________
Sue Gruen                      Michael McGarry, President
Town Attorney                   Legislative Council

______________________________  ______________________________
Curt Balzano Leng              Kim Renta, Clerk
Mayor                          Legislative Council

DATE: ____________________
I respectfully request a Legislative Council Resolution authorizing the Town of Hamden to accept and expend a State of Connecticut Department of Children and Families Youth Services Bureau Youth Enhancement Grant for FY21 in an amount of $12,967. This is year two of State of CT grant cycle.

The grant will fund a Positive Choices for a Healthy Hamden Campaign- “The Happiness Project” which will be youth designed and recommend ways for young people (or anyone) to help improve their mental health. Please see attached budget.

Please contact me should you require any additional information.

Thank you.
## YOUTH SERVICE BUREAU ENHANCEMENT GRANT PROGRAM

**State Fiscal Year 2021**  
*(July 1, 2020 - June 30, 2021)*

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### FISCAL YEAR 2021

**YOUTH SERVICE BUREAU BUDGET FORM**

**GRANT TITLE:** YOUTH SERVICE BUREAU

**GRANT PERIOD:** 07/01/20 - 06/30/21  
**AUTHORIZED AMOUNT:** $12,967.00

**AUTHORIZED AMOUNT by SOURCE:**  
- **CURRENT DUE:** $
- **LOCAL BALANCE:** $
- **CARRY-OVER DUE:** $

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<th>CODES</th>
<th>DESCRIPTIONS</th>
<th>BUDGET AMOUNT</th>
<th>CASH MATCH</th>
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<td>NON-INSTRUCTIONAL</td>
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<td>200</td>
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<td>300</td>
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<td>500</td>
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<td>600</td>
<td>SUPPLIES</td>
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<td>800</td>
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<td><strong>TOTAL</strong></td>
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**ORIGINAL REQUEST DATE**  
**REVISED REQUEST DATE**  
**DATE OF**  
**CT DCF**  
**PROGRAM MANAGER AUTHORIZATION**  
**APPROVAL**

I certify that the budget provided herein represents the planned income and expenditures of the YSB Grant funds and local match of the above grantee for the grant period July 1, 2020 through June 30, 2021, in accordance with all applicable instructions and statutory requirements.

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**Authorized Signature**  
**Date**

Curt B. Leng, Mayor  
**Typed Signature**  
**Date**
## Budget Narrative – Expenses

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<tr>
<th>Account Code/Name</th>
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<tr>
<td>300 Purchases Professional/Technical Services</td>
<td>12 Billboards (28 days display for each) X $1,000.00</td>
<td>12,000</td>
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<tr>
<td>600 Supplies</td>
<td>A quantity of 3 X 5 inch stickers will be created from the student designs and distributed to youth in the community</td>
<td>967.00</td>
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YOUTH SERVICE BUREAU ENHANCEMENT GRANT PROGRAM
State Fiscal Year 2021
(July 1, 2020-June 30, 2021)

Direct Service Option: Positive Youth Development, Prevention, Enrichment, Mental Health

Project Director: Susan Rubino

Applicant Organization: Hamden Youth Services Bureau

Total Funds Requested: $12,967.00

Funding Source: YSB Enhancement Grant

Beginning Date: July 1, 2020
Ending Date: June 30, 2021

ACTIVITIES:

Youth Designed Billboards
Positive Choices for a Healthy Hamden – The Happiness Project

Billboard Campaign will be presented to ALL Hamden Middle and Hamden High School students in grades 7-12. 1st, 2nd and 3rd place winners will be chosen for each level. 1st place winners will have 3 billboards, second place winner will have 2 billboards and 3rd place winner will have 1 billboard.

OUTCOME MEASURES: All Hamden middle and high school students and millions of passersby will be exposed to positive strategies to deal with depression and anxiety.

ANTICIPATED # OF YOUTH SERVED: 4,000
Ages 16-18: _________
Ages 16 & Under: 3200

Billboards will be seen by millions of passersby
I am so sorry I missed your previous email.

Here are your allocations.

<p>| | | |</p>
<table>
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<tbody>
<tr>
<td>BASE</td>
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<tr>
<td>ENHANCEMENT</td>
<td>$12,967</td>
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</table>

Stacie

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Hi Stacie and Tara-

I am just following up on my email from July 29th, below. Please advise.

Thank you in advance.

Best,

Susan

Susan Rubino
Coordinator
Hamden Youth Services
11 Pine Street
Hamden, CT 06514
203 777-2610 ext. 1120
@HamdenYouthServicesBureau
@HYSBKidsActivities
@Hamden-North Haven Collaborative
Hi Stacie and Tara-

I hope you are all well.

I have to present to our Legislative Council on FY20-21 grants. Would you please email me the amount for each the YSB and YSB Enhancement grants for this fiscal year? Our Town Attorney needs something in writing.

Thank you in advance.

Best,

Susan

Susan Rubino
Coordinator
Hamden Youth Services
11 Pine Street
Hamden, CT 06514
203 777-2610 ext. 1120
@HamdenYouthServicesBureau
@HYSBKidsActivities
@Hamden-North Haven Collaborative

From: Susan Rubino
Sent: Monday, July 06, 2020 2:04 PM
To: melanie.sparks@ct.gov
Cc: ALBERT, STACIE; TALBERT, TARA; SMITH, STEVEN
Subject: RE: Quarter 1 Payment Notice

Thank you Melanie.

Welcome Stacie and Tara!

Best,

Susan

Susan Rubino
Hamden Youth Services Coordinator
srubino@hamden.com
@hamdenyouthservicesbureau
@HYSBKidsActivities
@hnncollaborative
From: SPARKS, MELANIE J [mailto:MELANIE.SPARKS@ct.gov]
Sent: Monday, July 6, 2020 1:58 PM
To: 'megana@ahmyouth.org' <megana@ahmyouth.org>; 'tressag@ahmyouth.org' <tressag@ahmyouth.org>; 'rlisi@ansonia.org' <rlisi@ansonia.org>; 'mmcdnough@ashfordct.org' <mmcdnough@ashfordct.org>; 'salexe@avonct.gov' <salexe@avonct.gov>; 'duritt@town.berlin.ct.us' <duritt@town.berlin.ct.us>; 'chillian@bloomfieldct.org' <chillian@bloomfieldct.org>; 'athompsop@bloomfieldct.org' <athompsop@bloomfieldct.org>; 'mpont@portlandct.org' <mpont@portlandct.org>; 'eileenmcnulty@bristolct.gov' <eileenmcnulty@bristolct.gov>; 'chewett@townofcanonct.org' <chewett@townofcanonct.org>; 'mjackiel@cheshirect.org' <mjackiel@cheshirect.org>; 'dlmitchell@clintonct.org' <dlmitchell@clintonct.org>; 'langevin@southwindsor.org' <langevin@southwindsor.org>; 'equusj@att.net' <equusj@att.net>; 'bdean.dmyfs@comcast.net' <bdean.dmyfs@comcast.net>; 'mccabe@ehys.org' <mccabe@ehys.org>; 'jjylka@easthamptonct.org' <jjylka@easthamptonct.org>; 'cnolen@easthartfordct.gov' <cnolen@easthartfordct.gov>; 'eh.petrucelli@gmail.com' <eh.petrucelli@gmail.com>; 'dputnam@eltownhall.com' <dputnam@eltownhall.com>; 'joseph@eltownhall.com' <joseph@eltownhall.com>; 'momaltese@eastwindorct.com' <momaltese@eastwindorct.com>; 'ddoling@danburyyouthservices.org' <ddoling@danburyyouthservices.org>; 'jschmitter@danburyyouthservices.org' <jschmitter@danburyyouthservices.org>; 'director@griswoldyfs.com' <director@griswoldyfs.com>; 'mfondulas@groton-ct.gov' <mfondulas@groton-ct.gov>; 'krinna@guilfordct.us' <krinna@guilfordct.us>; 'executedirector@hkyfs.org' <executedirector@hkyfs.org>; 'kristina.baldwin@hartford.gov' <kristina.baldwin@hartford.gov>; 'lcollins@hysbct.org' <lcollins@hysbct.org>; 'vpaules@fairfieldct.org' <vpaules@fairfieldct.org>; 'marshr@farmington-ct.org' <marshr@farmington-ct.org>; 'durlene.mikkelsen@glastonbury-ct.gov' <durlene.mikkelsen@glastonbury-ct.gov>; 'ahcox@granby-ct.gov' <ahcox@granby-ct.gov>; 'msidner@lysb.org' <msidner@lysb.org>; 'landryl@ci.guilford.ct.us' <landryl@ci.guilford.ct.us>; 'kformanek@simsbury-ct.gov' <kformanek@simsbury-ct.gov>; 'jjylka@easthamptonct.org' <jjylka@easthamptonct.org>; 'cnolen@easthartfordct.gov' <cnolen@easthartfordct.gov>; 'eh.petrucelli@gmail.com' <eh.petrucelli@gmail.com>; 'dputnam@eltownhall.com' <dputnam@eltownhall.com>; 'ajohnson@eltownhall.com' <ajohnson@eltownhall.com>; 'momaltese@eastwindorct.com' <momaltese@eastwindorct.com>; 'lcollins@hysbct.org' <lcollins@hysbct.org>; 'vpaules@fairfieldct.org' <vpaules@fairfieldct.org>; 'marshr@farmington-ct.org' <marshr@farmington-ct.org>; 'durlene.mikkelsen@glastonbury-ct.gov' <durlene.mikkelsen@glastonbury-ct.gov>; 'ahcox@granby-ct.gov' <ahcox@granby-ct.gov>; 'msidner@lysb.org' <msidner@lysb.org>; 'landryl@ci.guilford.ct.us' <landryl@ci.guilford.ct.us>; 'kformanek@simsbury-ct.gov' <kformanek@simsbury-ct.gov>; 'jjylka@easthamptonct.org' <jjylka@easthamptonct.org>; 'cnolen@easthartfordct.gov' <cnolen@easthartfordct.gov>; 'eh.petrucelli@gmail.com' <eh.petrucelli@gmail.com>; 'dputnam@eltownhall.com' <dputnam@eltownhall.com>; 'ajohnson@eltownhall.com' <ajohnson@eltownhall.com>; 'msidner@lysb.org' <msidner@lysb.org>; 'landryl@ci.guilford.ct.us' <landryl@ci.guilford.ct.us>; 'kformanek@simsbury-ct.gov' <kformanek@simsbury-ct.gov>; 'jjylka@easthamptonct.org' <jjylka@easthamptonct.org>; 'cnolen@easthartfordct.gov' <cnolen@easthartfordct.gov>; 'eh.petrucelli@gmail.com' <eh.petrucelli@gmail.com>; 'dputnam@eltownhall.com' <dputnam@eltownhall.com>; 'ajohnson@eltownhall.com' <ajohnson@eltownhall.com>; 'msidner@lysb.org' <msidner@lysb.org>; 'landryl@ci.guilford.ct.us' <landryl@ci.guilford.ct.us>; 'kformanek@simsbury-ct.gov' <kformanek@simsbury-ct.gov>; 'jjylka@easthamptonct.org' <jjylka@easthamptonct.org>; 'cnolen@easthartfordct.gov' <cnolen@easthartfordct.gov>; 'eh.petrucelli@gmail.com' <eh.petrucelli@gmail.com>; 'dputnam@eltownhall.com' <dputnam@eltownhall.com>; 'ajohnson@eltownhall.com' <ajohnson@eltownhall.com>; 'msidner@lysb.org' <msidner@lysb.org>; 'landryl@ci.guilford.ct.us' <landryl@ci.guilford.ct.us>; 'kformanek@simsbury-ct.gov' <kformanek@simsbury-ct.gov>; 'jjylka@easthamptonct.org' <jjylka@easthamptonct.org>; 'cnolen@easthartfordct.gov' <cnolen@easthartfordct.gov>; 'eh.petrucelli@gmail.com' <eh.petrucelli@gmail.com>; 'dputnam@eltownhall.com' <dputnam@eltownhall.com>; 'ajohnson@eltownhall.com' <ajohnson@eltownhall.com>
Good Afternoon Everyone:  
Hoping this finds you all well, and that you and your loved ones have weathered our recent pandemic safely! I wanted to take a second to give you all an update regarding status of your first quarter payments. The state accounting system has completed most of its year end rollover processes and we have begun to set up your Purchase Orders for SFY 2021, after which, we'll immediately begin issuing payment.

First quarter payment will be an even 25% of your main grant allocation, and 12.5% of your enhancement grant allocation. We are adhering to a (hopefully) temporary holdback on your enhancement funds until we receive verification from OPM as to what our funding allocations will look like in the coming year, given the state budget deficit. Once we have verification that the full enhancement funding will not be modified in any way, we'll release the balance of the 12.5% we just held back.

I also wanted to take a moment to introduce Stacie Albert and Tara Talbert, both members of my Team. We're in the process of transitioning financial and grant application processes for the YSBs from me to them (and I promise you'll be more pleased with them than you ever were with me- they're amazing). 😊 Please feel free to introduce yourselves to them (copied on this email), and to utilize them for any questions you might have, or to determine what your total allocations are for SFY21 (although they're very similar to SFY20).

Again, hope you're all safe and well. Thank-you for your continued service throughout these trying times! -M

Melanie Sparks  
Director, Division of Contracts Management  
Department of Children and Families  
505 Hudson Street  
Hartford, CT 06106
Office: 860 550-6545
Cell: 860 978-6592
November 6, 2020

Legislative Council
Hamden Government Center
Hamden, CT 06518

Re: ORDER AUTHORIZING THE ACCEPTANCE AND EXPENDITURE OF FUNDS FROM THE STATE OF CONNECTICUT DEPARTMENT OF CHILDREN AND FAMILIES YOUTH SERVICES BUREAU GRANT IN AN AMOUNT NOT TO EXCEED $32,477

Honorable Members:

Enclosed is an Order authorizing the Town of Hamden, on behalf of the Youth Services Bureau, to accept and expend a grant in an amount not to exceed $32,477 from the State of Connecticut Department of Children and Families (DCF) Youth Services Bureau Grant program. This grant will be used to fund the salary of a part-time Program Specialist, who is paid $18 - $23 per hour for approximately 18 hours per week, plus increased hours for special program. The part-time Program Specialist will assist the Youth Services Coordinator, the Hamden Youth Advisory Council, and Hamden-North Haven Collaborative with data collection, program planning, implementation, and evaluation. Funds will also be used for market support for Hamden families with children, providing basic needs such as sanitizing supplies, food, financial support, and incentives for families and youths participating in the program.

For FY 2019-2020 the Youth Service Bureau Grant was for $32,288. The second year of the Youth Services Bureau Grant for FY 2021; the State appropriation is $32,477:

- $13,900, for part-time program specialist (paid between $18-23)
- $18,577, appropriated for outreach to families with children experiencing financial and mental health challenges.

The Town will assume all fringe cost (Social security, Medicare, etc.) associated with this position. This will cost the Town an additional $1,063.35 (estimated). The grant is a 2yr. appropriation to the Town. It was approved by the Legislative Council on FY 2019 and we are currently in the 2nd year. The Town has already received the 1st quarter budgeted appropriation from the State.

For more information please see attached correspondence from Town Attorney Sue Gruen and Youth Services Coordinator Susan Rubino. By copy of this letter, Youth Services Coordinator Susan Rubino and Finance Director Curtis Eatman are asked to attend your meeting to answer any questions.

Your approval of this Order is respectfully requested.

Sincerely,

Curt Balzano Leng, Mayor

Enclosures

cc: Town Attorney Sue Gruen, Youth Services Coordinator Susan Rubino, Finance Director Curtis Eatman, Deputy Finance Director Rick Galarza, COS David Garretson, DCOS Patrick Donnelly, DOLA Walter Morton, Mayor's Office
I respectfully request a Legislative Council Resolution authorizing the Town of Hamden to accept and expend a State of Connecticut Department of Children and Families Youth Services Bureau Grant for FY21 for $32,477.

The grant will fund the salary for a part time Program Assistant. The Program Assistant will assist the Youth Services Coordinator and the Hamden Youth Advisory Council and Hamden-North Haven Collaborative with data collection, program planning, implementation and evaluation. In addition, funds will be used to market supports for Hamden families with children, as well as providing basic needs for families such as sanitizing supplies, food, financial supports and incentives for youth participation in programming.

The purpose of the grant is to assist municipalities with maintaining or expanding the Youth Services Bureau. Please see attached budget.

Please contact me should you require any additional information.

Thank you.
FISCAL YEAR 2021

GRANT TITLE: YOUTH SERVICE BUREAU

GRANT PERIOD: 07/01/20 - 06/30/21  AUTHORIZED AMOUNT: $32477

AUTHORIZED AMOUNT by SOURCE:
CURRENT DUE: $
LOCAL BALANCE: $
CARRY-OVER DUE: $

<table>
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<tr>
<th>CODE</th>
<th>DESCRIPTIONS</th>
<th>BUDGET AMOUNT</th>
<th>CASH MATCH</th>
<th>IN-KIND</th>
</tr>
</thead>
<tbody>
<tr>
<td>111A</td>
<td>NON-INSTRUCTIONAL</td>
<td></td>
<td></td>
<td>n/a</td>
</tr>
<tr>
<td>200</td>
<td>PERSONAL SERVICES/EMPLOYEE BENEFITS</td>
<td>13900</td>
<td>13900</td>
<td>n/a</td>
</tr>
<tr>
<td>300</td>
<td>PURCHASES</td>
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<td></td>
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</tr>
<tr>
<td>400</td>
<td>PURCHASED PROPERTY SERVICES</td>
<td></td>
<td></td>
<td>n/a</td>
</tr>
<tr>
<td>500</td>
<td>OTHER PURCHASED SERVICES</td>
<td>18577</td>
<td>18577</td>
<td>n/a</td>
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<tr>
<td>600</td>
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<td></td>
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<td>800</td>
<td>DEBT SERVICE AND MISELLANEOUS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td>32477</td>
<td>32477</td>
<td>n/a</td>
</tr>
</tbody>
</table>

ORIGINAL REQUEST DATE          CT DCF
REVISED REQUEST DATE    PROGRAM MANAGER AUTHORIZATION

Grant/Match Summary

| DCF Grant Award | 32477 |
| Local Match:    | 32477 |
| Municipal Appropriation | 226373 |
| Other Funds     | 90749 |
| In-Kind         | n/a   |
| Total Local Match | 32477 |

I certify that the budget provided herein represents the planned income and expenditures of the YSB Grant funds and local match of the above grantee for the grant period July 1, 2020 through June 30, 2021, in accordance with all applicable instructions and statutory requirements.

Authorized Signature

Typed Signature Curt B. Leng

Date
**Budget Narrative – Income**

Provide a detailed description of the sources and amounts of funds and in-kind services to be used for the local match. Line item totals should agree with line items on the Grant and Local Match Summary form.

<table>
<thead>
<tr>
<th>Account Name</th>
<th>Description</th>
<th>Line Item Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funds from the DCF YSB Grant Program 200 Personal Services/Benefits</td>
<td>$13,900 will be appropriated for a part time Program Specialist. The Program Specialist will be paid $18-23 per hour for approximately 19 hours per week plus increased hours for special programs and events.</td>
<td>13900</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Funds (State and Federal)</td>
<td>List source and amounts for other funds that will be used as matching funds for this grant. N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Municipal Appropriation</td>
<td>The portion of the amount appropriated to the YSB by the town(s) to be served that will be used as matching funds for this grant. List town(s): 32477 from the Town of Hamden salaries for HYSB Coordinator and Clerk/Typist</td>
<td>32477</td>
</tr>
<tr>
<td>In-Kind</td>
<td>List source and amounts for in-kind contributions that will be used as match for this grant. N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>
**Budget Narrative – Expenses**

Provide a detailed description of the expenses to be funded by the YSB grant funds and required local match for each expense account. Copy this form as necessary. Line item totals should agree with line items on the “Grant and Local Match Budget” form.

<table>
<thead>
<tr>
<th>Account Code/Name</th>
<th>Description</th>
<th>Line Item Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>200 Personal Services/Benefits</td>
<td>$13,900 will be appropriated for a part time Program Specialist. The Program Specialist will be paid $18-23 per hour for approximately 19 hours per week plus increased hours for special programs and events. $18,577 will be appropriated for outreach to families with children experiencing financial and mental health challenges. This will include marketing of free meals and other supports for youth. Stipends/gift cards for youth participation on special committees. Assistance with basic needs and COVID-19 related needs.</td>
<td>13900 18577</td>
</tr>
<tr>
<td>500 Other Purchased Services</td>
<td>The portion of the amount appropriated to the YSB by the town(s) to be served that will be used as matching funds for this grant. List town(s): $32,477 from the Town of Hamden salaries for HYSB Coordinator and Clerk/Typist</td>
<td>32477</td>
</tr>
</tbody>
</table>
TOWN OF HAMDEN
LEGISLATIVE COUNCIL

ORDER AUTHORIZING THE ACCEPTANCE AND EXPENDITURE OF FUNDS FROM THE STATE OF CONNECTICUT DEPARTMENT OF CHILDREN AND FAMILIES
YOUTH SERVICES BUREAU GRANT IN AN AMOUNT NOT TO EXCEED $32,477

PRESENTED BY: __________________________

WHEREAS, the Town of Hamden, on behalf of its Youth Services Bureau wishes to accept and expend funds from the State of Connecticut Department of Children and Families Youth Services Bureau Grant in an amount up to $32,477; and

WHEREAS, the grant will be used to fund the salary for a part time Program Specialist to assist the Youth Services Coordinator and the Hamden Youth Advisory Council and Hamden-North Haven Collaborative with data collection, program planning implementation and evaluation and who is paid ($18-$23 per hour for approximately 18 hours per week plus increased hours for special programs); and

WHEREAS, the grant funds will be used to market support for Hamden families with children, as well as providing basic needs for families such as sanitizing supplies, food, financial supports and incentives for youth participation in programming; and

WHEREAS, the purpose of the grant is to assist municipalities with maintaining or expanding the Youth Services Bureau.

WHEREAS, the Town is required to provide matching Town funds of up to $32,477 towards Youth Bureau programs.

NOW, THEREFORE, BE IT ORDERED BY THE LEGISLATIVE COUNCIL OF THE TOWN OF HAMDEN that the Town of Hamden on behalf of its Youth Services Bureau is hereby authorized to accept and expend funds not to exceed $32,477.

IT FURTHER ORDERED that the grant funds shall be deposited into account determined by the Finance Director and the expenditure of such funds shall be subject to proper fiscal controls and procedures as set forth in the Town Charter, the Code of Ordinances and the Purchasing Procedures.

BE IT FURTHER ORDERED that the Mayor of the Town of Hamden is hereby authorized to enter into and sign any agreements with the State of Connecticut Department of Children and Families on behalf of the Town of Hamden and is further authorized to provide such additional information and execute such other documents as may be required in connection with said contracts and to execute any amendments, rescissions and revisions thereto for the purposes of this grant.

BE IT FURTHER ORDERED that the Finance Director is hereby authorized to borrow and expend up to $32,477 pending reimbursement from the State and upon receipt of such funding the General Fund shall be reimbursed.

Adopted by the Legislative Council at its meeting held on ________________________.

APPROVED AS TO FORM:

______________________________
Sue Gruen
Town Attorney

______________________________
Michael McGarry, President
Legislative Council

______________________________
Curt Balzano Leng
Mayor

______________________________
Kim Renta, Clerk
Legislative Council

DATE: __________
November 4, 2020

Legislative Council
Hamden Government Center
Hamden, CT 06518

Re: Order to Accept a Donation of a Bulletproof Vest to K-9 Knight Hamden Police Department

Honorable Members:

Enclosed please find an order for the Hamden Police Department to accept a donation of a bulletproof vest from Hometown Foundation, Inc., a 501 (s) (3) charitable foundation located in Cheshire, Connecticut. This vest valued at $1,038.64 will go to K-9 Knight and Sergeant Jason Venditto of the Hamden Police Department’s K-9 Unit.

Please see attached correspondence from Acting Police Chief John Sullivan and a letter from Hometown Foundation Inc. with additional information pertaining to this donation.

By copy of this letter, Acting Police Chief John Sullivan is asked to attend your meeting to respond to any questions you may have.

Your approval of this donation is respectfully requested.

Sincerely,

Curt Balzano Leng, Mayor

CBL/rr
Enclosures

cc: Town Attorney Sue Gruen, Acting Police Chief John Sullivan, Finance Director Curtis Eatman, Deputy Finance Director Rick Galarza, COS David Garretson, DCOS Patrick Donnelly, DOLA Walter Morton, Mayor’s Office File
November 3, 2020

Mayor Curt Balzano Leng
Town of Hamden
2750 Dixwell Avenue
Hamden, CT 06518

Dear Mayor Leng:

Hometown Foundation, Inc., which is a 501 (c) (3) charitable foundation, located in Cheshire, CT, wishes to donate a bulletproof vest to K-9 Knight, Sergeant Jason Venditto and the Hamden Police Department’s K-9 Unit in the value of $1,038.64.

I am requesting that this donation be considered for submission to the Legislative Council for acceptance.

Thank you and please feel free to contact my office with any questions.

Sincerely,

John Sullivan
Acting Chief of Police

/sg

CC: Town Attorney Susan Gruen
Sergeant Jason Venditto

Enclosure(s)
October 30, 2020

Acting Police Chief John Sullivan
Hamden Police Department
2900 Dixwell Avenue
Hamden, CT 06518

Dear Chief John Sullivan,

The Hometown Foundation, Inc. is a 501(c)(3) charitable foundation dedicated to supporting the community in which our businesses and organization operates. Founded in 2002, The Hometown Foundation, Inc. supports five key program areas: Animal Welfare, Emergency Response Personnel, Individuals with Intellectual Disabilities or In Need, Major Illness, and the Military.

One of The Hometown Foundation’s major initiatives is our Police K-9 Awareness Program in which we donate Police K-9s, equipment, and funds to local and state police departments to help them serve our community. In appreciation of all of the hard work and commitment of law enforcement, The Hometown Foundation, Inc. would like to donate a bulletproof vest from LOF Defence Systems to K-9 Knight, Sergeant Venditto and the Hamden Police Department’s K-9 Unit in the value of $1,038.64.

The Foundation is honored to have been able to partner with the department. Sergeant Venditto and local businesses to support the Hamden Police Department’s K-9 Unit!

If you have any questions or require any more information, please feel free to contact me at 203-250-5192 or kkoeh@bozzutos.com.

With sincere appreciation,

[Signature]

Kaitlyn Koch
Program & Development Coordinator
The Hometown Foundation, Inc.
TOWN OF HAMDEN
LEGISLATIVE COUNCIL

ORDER TO ACCEPT A DONATION OF A BULLETPROOF VEST TO K-9 KNIGHT
HAMDEN POLICE DEPARTMENT

Presented by: ________________________________

WHEREAS, the Hamden Police Department’s K-9 unit is an integral part of the Hamden community; and

WHEREAS, from time to time members of the community have asked to donate money and other items to the Hamden Police Department for its K-9 unit; and

WHEREAS, Hometown Foundation, Inc. a charitable foundation located in Cheshire, Connecticut wishes to donate a bulletproof vest to K-9 Knight, Sergeant Jason Venditto of the department’s K-9 Unit (valued at approximately $1,038.64).

NOW, THEREFORE, BE IT ORDERED that the Town of Hamden on behalf of the Hamden Police Department is hereby authorized to accept the donation of a bulletproof vest to K-9 Knight, Sergeant Jason Venditto of the Hamden Police Department’s K-9 unit from Hometown Foundation, Inc.

Adopted by the Legislative Council at its meeting held on 2020.

APPROVED AS TO FORM:

_______________________  _______________________
Susan Gruen             Michael McGarry, President
Town Attorney           Legislative Council

_____________________
Kim Renta, Clerk
Legislative Council

APPROVED:

_____________________
Curt Balzano Leng       Date: ____________________
Mayor
November 10, 2020

Legislative Council
Hamden Government Center
Hamden, CT 06518

Re: ORDER AUTHORIZING THE HAMDEN POLICE DEPARTMENT TO ACCEPT AND EXPEND FUNDS FROM THE UNITED STATES SECRET SERVICE, NEW HAVEN RESIDENT OFFICE CT FINANCIAL CRIMES TASK FORCE

Honorable Members:

Enclosed please find an order for the Hamden Police Department (HPD) to accept $1,000 in funds as referenced above. These funds will be used to purchase a laptop computer which will be used for financial crime investigations.

Please see attached correspondence from Acting Police Chief John Sullivan with additional information pertaining to this donation.

By copy of this letter, Acting Police Chief John Sullivan is asked to attend your meeting to respond to any questions you may have.

Your approval of this donation is respectfully requested.

Sincerely,

Curt Balzano Leng, Mayor

CBL/rr

Enclosures

cc: Town Attorney Sue Gruen, Acting Police Chief John Sullivan, Finance Director Curtis Eatman, Deputy Finance Director Rick Galarza, COS David Garretson, DCOS Patrick Donnelly, DOLA Walter Morton, Mayor’s Office File
ORDER AUTHORIZING THE HAMDEN POLICE DEPARTMENT TO ACCEPT AND EXPEND FUNDS FROM THE UNITED STATES SECRET SERVICE, NEW HAVEN RESIDENT OFFICE CT FINANCIAL CRIMES TASK FORCE

Presented by: ___________________

WHEREAS, the Hamden Police Department seeks to accept and expend funds ($1000) from the United States Secret Service, New Haven Resident Office CT Financial Crimes Task Force; and

WHEREAS, the funds will be used towards the purchase of investigative equipment.

NOW, THEREFORE, BE IT ORDERED that the Town of Hamden on behalf of the Hamden Police Department is authorized to accept and expend $1,000 in funds from the United States Secret Service, New Haven Resident Office CT Financial Crimes Task Force.

BE IT FURTHER ORDERED that Hamden Mayor Curt Balzano Leng and/or Acting Police Chief John Sullivan shall hereby be authorized to sign any documents or enter into any agreements necessary for such funds.

BE IT FURTHER ORDERED that the Finance Director shall be authorized to borrow up to $1,000 in funds from the General Fund for the purchase of such equipment and shall reimburse the General Fund upon receipt of such funds from the United States Secret Service.

Adopted by the Legislative Council at its meeting held on ________________, 2020.

APPROVED AS TO FORM:

______________________________       ____________________________
Susan Gruen                             Michael McGarry, President
Town Attorney                          Legislative Council

______________________________
Kim Renta, Clerk
Legislative Council

APPROVED:

______________________________
Curt Balzano Leng
Mayor

Date: ______________
Memorandum

To: Mayor Curt Balzano Leng
From: Acting Chief John Sullivan
Date: November 10, 2020

Re: Authorizing the Hamden Police Department to Accept and Expend Funds from the United States Secret Service New Haven Resident Office CT Financial Crimes Task Force

CC: Patrick Donnelly,

The Hamden Police Department currently has a member our department assigned on a part time basis with the US Secret Service Financial Crimes Task Force. Based on an officer assigned to the task force, the Secret service allocates $1,000 to each police department to spend on Financial Crime investigative equipment. These funds will cover the cost to purchase equipment to help combat financial crimes such as a laptop computer. The purchase will be reimbursed in full by the United States Secret Service New Haven Resident Office CT Financial Crimes Task Force.