

**MEETING NOTICE/AGENDA**  
**LEGISLATIVE COUNCIL**  
**FINANCE COMMITTEE MEETING**

**April 5, 2021**

**7:00 PM**

**Electronic Meeting Pursuant to Paragraph 1 of Executive Order 7B<sup>1</sup>**  
**THIS MEETING WILL BE A 100% ELECTRONIC MEETING**

**LEGISLATIVE COUNCIL CHAMBERS AT MEMORIAL TOWN HALL WILL BE CLOSED**  
**PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDERS 7B and 7D**

**Public Comments on these agenda items will be heard at the opening of this committee**

**You can speak to any committee agenda item by joining the meeting, or send your comment/s in to [LCpublicinput@hamden.com](mailto:LCpublicinput@hamden.com) by 3:00 PM of this agenda date**

Please click the link below to join the webinar:

<https://zoom.us/j/96032210583>

Password: Dragons

**Webinar ID: 960-3221-0583**

If you experience any issue with the link above go to Zoom.com and click "join a meeting" and put in the following meeting ID and password - Meeting ID: 960-3221-0583 Password: Dragons

OR

Join by telephone. (For higher quality, dial a number based on your current location)

US: +1 646 558 8656 (New York): +1 312 626 6799 (Chicago): +1 301 715 8592 (Washington DC)  
+1 669 900 9128 (San Jose): +1 253 215 8782 (Tacoma): +1 346 248 7799 (Houston)

International numbers available: <https://zoom.us/u/aH73IUF9D>

For additional sign-in support for any device or browser you can use the following link:

[https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-meeting?mobile\\_site=true](https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-meeting?mobile_site=true)

**[\\*Scroll to the bottom of this agenda for alternate sign in instructions.](#)**

**Agenda:**

**Finance Update: Mr. Jackson**

**Questions submitted on previous finance reports:**

1. What is this \$2.1M Favorable Variance in Finance Revenues?
2. What is your understanding of this event? Do you agree that these funds are not to be presented as a "savings" in this year's budget but must be preserved for the bottom line?
3. If so, what is the true budget deficit we are facing right now? Is it in the \$8M range?

## **New Questions Submitted:**

1. How does the Administration plan to pay for the deficits in the other funds? The auditor said they must be brought to zero over next several years. Let us assume 3. How do we plan to stop the deficits from growing in these funds and pay off the current deficit of \$1.6M? That assumes we can resolve the remaining \$1.1 on WIMS with the State.
2. The rink issues. Mr Galarza stated \$400k loss but also \$250k loss and that the rink brought in \$150 of income. What we demand is a full accounting of the rink for us to review from 2017 - 2019 as per the management letter from the auditor. (we can skip 2020, as rink was effected by Covid)
  - A. .We want to see the bank statements from the rink manager and we want those matched to our revenue receipts from the town.
  - B. we want the expenses for the rink including the utility costs that may be accounted for elsewhere on budget. We want to see what the costs are for those meters are. Any repair or maintenance invoices.
3. Are there any other expenses or revenues that run through the funds that are not found in the operating budget, similar to the Ice Rink?
4. An explanation of the \$1.2m savings in the debt service line. The council budgeted for the full debt service payment, so that the \$7m savings would flow into the general fund. Is this what you are referring to as savings? If so, how did it go from \$7m to \$1.2m?
5. A debt restructure mentioned by Mr. Galarza. Is this a new debt restructure being proposed or was he referring to the May 2020 restructure? If it is a new one, when can council expect to hear the details of such a restructure? If this is a new restructure, are those savings already part of the proposed budget for 2021/22?
6. The collection of Private Duty police receivables. They were outstanding at time of audit, have we now collected 100% of those receivables? If no, why not?
7. Please provide a detailed cost breakdown of this expenditure from Economic Development. I see it is already 100% expended. What does this amount pay for? (11411 0679 HAMDEN ECON. DEV CORP \$50,000)

## **Agenda Business:**

1. Refund of Property Taxes collected prior to July 1, 2020 – (3) totaling \$6,212.61
2. Refund of Property Taxes collected between July 1, 2020 and June 30, 2021 – Overpayments on Current Grand List – (14) totaling \$10,429.09
3. Refund of Motor Vehicle Taxes taxes collected between July 1, 2020 and June 30, 2021 – Overpayments on Current Grand List – (46) totaling \$5,774.78
4. Appointment of Finance Director – Scott D. Jackson

**ZOOM sign in info:**

**1. Join using Zoom from your computer, tablet or smartphone by using the following link:**

<https://zoom.us/j/96032210583> Password: Dragons

**2. If you already have the Zoom App or go to the Zoom.com website, simply select “join a meeting” and complete the following: Webinar ID: 960-3221-0583 Password: Dragons**

**Or iPhone one-tap :**

**US: +13017158592,,96032210583# or +13126266799,96032210583#**

**Or Telephone:**

**Dial (for higher quality, dial a number based on your current location):**

**US: +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 9128**

International numbers available: <https://zoom.us/j/96032210583>

---

<sup>i</sup> Under Executive Order 7B Electronic Meetings are subject to the following: (a) The public shall have the ability to view or listen to each meeting or proceeding in real time, by telephone, video, or other technology; (b) Any such meeting or proceeding shall be recorded or transcribed, and such recording or transcript shall be posted on the Town's website within seven (7) days of the meeting or proceeding, and made available within a reasonable time in the Town Clerk's office; (c) The required notice and agenda for each meeting or proceeding is posted on the agency's website and shall include information about how the meeting will be conducted and how the public can access it; (d) Any materials relevant to matters on the agenda, including but not limited to materials related to specific applications, if applicable, shall be submitted to the agency a minimum of twenty four (24) hours prior and posted to the agency's website for public inspection prior to, during, and after the meeting, and any exhibits to be submitted by members of the public shall, to the extent feasible, also be submitted to the agency a minimum of twenty-four (24) hours prior to the meeting and posted to the agency's website for public inspection prior to, during, and after the meeting; and, (e) All speakers taking part in any such meeting or proceeding shall clearly state their name and title, if applicable, before speaking on each occasion that they speak.

# **TOWN OF HAMDEN, CONNECTICUT 06518**

*Kathleen Flynn C.C.M.C. \* Tax Collector*

TO: KIM RENTA , CLERK OF THE COUNCIL  
FROM: KATHLEEN FLYNN, COLLECTOR OF TAXES  
DATE: MARCH 30, 2021  
RE: REFUND OF PROPERTY TAXES COLLECTED PRIOR TO 7/1/2020  
REFUND TO BE MADE THROUGH ACCOUNT #10108-0802

ATTACHED PLEASE FIND REQUEST FOR REFUND OF PROPERTY TAXES FOR THE FOLLOWING:

HOMELoAN SERV	\$3,365.48
MERSON, KYLA	\$2,308.64
RICHARDSON, RONALD EST	<u>\$538.49</u>
	\$6,212.61

PLEASE SUBMIT THIS MATTER TO THE LEGISLATIVE COUNCIL FOR THEIR APPROVAL.  
KKF/km

cc: MAYOR CURT BALZANO LENG  
CHIEF OF STAFF ADAM SENDROFF  
FINANCE DIRECTOR SCOTT JACKSON

# **TOWN OF HAMDEN, CONNECTICUT 06518**

*Kathleen Flynn, C.C.M.C. \* Tax Collector*

TO: KIM RENTA , CLERK OF THE COUNCIL  
FROM: KATHLEEN FLYNN, COLLECTOR OF TAXES  
DATE: MARCH 30, 2021  
RE: REFUND OF PROPERTY TAXES COLLECTED BETWEEN 7/1/2020 AND 6/30/2021  
OVERPAYMENTS ON CURRENT GRAND LIST

REFUND TO BE MADE THROUGH ACCOUNT #10108-0801

ATTACHED PLEASE FIND REQUEST FOR REFUND OF PROPERTY TAXES FOR THE  
FOLLOWING:

BOHNE, LINDA & MICHAEL	\$114.62
CASSELLA, VINCENZO	\$21.19
FOSTER, TODD & LESLIE	\$190.01
IGLESIA EMANUEL JEHOVA	\$5,457.90
LIDDELL, SUSAN ALICE	\$243.93
OSTOJIC, NED & BARBARA	\$288.45
PARISI, JANET	\$3,378.44
PEREIRA, ANTONIO & ALDINA	\$154.73
RV ASSOICATES INC	\$61.42
RICHARDSON, RONALD EST	\$100.06
SASSON, ROY & ADELE	\$19.92
TCE HOLDINGS LLC	\$211.04
TROIANO BUILDERS LLC	\$167.38
ZIMMERMAN, KAREN	<u>\$20.00</u>
	\$10,429.09

PLEASE SUBMIT THIS MATTER TO THE LEGISLATIVE COUNCIL FOR THEIR APPROVAL  
KKF/km

cc: CURT BALZANO LENG, MAYOR  
CHIEF OF STAFF ADAM SENDROFF  
FINANCE DIRECTOR SCOTT JACKSON

# **TOWN OF HAMDEN, CONNECTICUT 06518**

*Kathleen Flynn, C.C.M.C. \* Tax Collector*

TO: KIM RENTA , CLERK OF THE COUNCIL  
FROM: KATHLEEN FLYNN, COLLECTOR OF TAXES  
DATE: MARCH 30, 2021  
RE: REFUND OF MOTOR VEHICLE TAXES COLLECTED BETWEEN 7/1/2020 AND  
6/30/2021 OVERPAYMENTS ON CURRENT GRAND LIST

REFUND TO BE MADE THROUGH ACCOUNT #10108-0802S

ATTACHED PLEASE FIND REQUEST FOR REFUND OF PROPERTY TAXES FOR THE  
FOLLOWING:

ACAR LEASING	\$60.30
ALSTON, SHAWNETTE	\$72.45
ARNONE, ANTHONY	\$212.03
AVILA ORTEGA & BONILLA	\$10.04
BARKER, THOMAS & BETSY	\$70.00
BATTS, MERCEDES	\$44.45
BELL, LORA & WENDELL	\$149.18
BUCHAN, HEIDI	\$125.33
CARDONA, ANGEL	\$10.75
CIARLEGLIO, LUIGI	\$139.50
COLAVOLPE, LOUISE & EDWARD	\$38.84
CONSIGLIO, ROBERT & MARYANN	\$159.98
CONTI, EUGENE	\$226.80
COOPER, VICTOR	\$40.00
CORNIELLO, JOSEPH & JEAN	\$188.33
DEBRIZZI, GARY	\$218.70
DUFFY, EDWARD	\$29.11
EVERS, WILLIAM	\$10.66
FERGUSON, JENIENE	\$45.23
FOX, DAVID & ROISIN	\$131.31
FUSION AUTO FINANCE	\$58.78
GALLAGHER, MARY BETH	\$21.69
GLAZER, BRADLEY	\$167.53
HACK, PERRY	\$22.42
HACK, PERRY	\$35.56
HOFFMANN, DANEIL & EUNICE	\$146.03
LAPORTE, ROCCO & DEBRA	\$1,070.10
LEVINSON, GEORGE	\$165.38
KEATING BROS MOTORS	\$115.65
LONGO, RICHARD	\$193.73
LOSEE, MARY & PASQUALONI	\$70.45
MCMAHON, MICHAEL	\$307.36
NICAISE, DEBORAH & OLIVER	\$10.00
PERELLI, CARMEL	\$16.20

# **TOWN OF HAMDEN, CONNECTICUT 06518**

*Kathleen Flynn, C.C.M.C. \* Tax Collector*

PISANO, GRACEANN	\$70.09
PROCOPE, GARVIN	\$25.88
RUGGIERO, MARK & STACEY	\$148.68
SAZINSKI, MICHELLE	\$16.53
SHYKET, SLAVA	\$192.15
TOYOTA LEASE TRUST	\$280.17
TWO GUYS FROM WOODBRIDGE	\$26.57
TWO GUYS FROM WOODBRIDGE	\$9.73
TWO GUYS FROM WOODBRIDGE	\$8.48
VEGA, JONATHAN	\$229.32
VW CREDIT LEASING	\$60.35
WALKER, WILLIAM	<u>\$322.96</u>
	\$5,774.78

PLEASE SUBMIT THIS MATTER TO THE LEGISLATIVE COUNCIL FOR THEIR APPROVAL  
KKF/km

cc: CURT BALZANO LENG, MAYOR  
CHIEF OF STAFF ADAM SENDROFF  
FINANCE DIRECTOR SCOTT JACKSON



## TOWN OF HAMDEN OFFICE OF THE MAYOR

**Curt Balzano Leng**  
*Mayor*

**Hamden Government Center**  
**2750 Dixwell Avenue**  
**Hamden, Connecticut 06518**  
**Tel: (203) 287-7100**  
**Fax: (203) 287-7101**

April 2021

Legislative Council  
Hamden Government Center  
Hamden, CT 06518

Re: Appointment of Finance Director – Scott D. Jackson

Honorable Members:

Pursuant to the Hamden Town Charter, I am pleased to submit Mr. Scott D. Jackson for appointment to the position of Finance Director.

Mr. Jackson comes equipped to serve Hamden with an exceptionally refined set of leadership, management, organizational and financial skills. Mostly recently, Mr. Jackson served the City of New Haven as Chief Administrative Officer to Mayor Justin Elicker, and prior to that role served as the State Commissioner for the Department of Revenue Services from 2018-2020, State Commissioner for the Department of Labor from 2016-2018, and as the Undersecretary of Intergovernmental Policy in the State Office of Policy and Management from 2015-2016. In these State roles, Mr. Jackson was instrumental in steering the State of Connecticut's efforts to enhance internet-based sales tax collections, modernizing the State's unemployment insurance infrastructure, coordinating a variety of major State grant programs and urban redevelopment projects and had extensive interaction with municipalities throughout Connecticut.

Earlier in his career and prior to serving as Mayor of Hamden from 2009-2015, Mr. Jackson served in various roles for the Office of Senator Joseph Lieberman throughout the 1990s and early 2000s, as a Project Manager for the Connecticut Policy and Economic Council from 2001-2003, as Hamden's Community Development Manager from 2004-2005 and as Chief Administrative Officer (CAO) from 2005-2009. Mr. Jackson was a Yale University Mellon Foundation Summer Research Fellow in 1991, and received his Bachelor of Arts in Government from Cornell University in 1993.

Mr. Jackson has extensive and proven leadership experience in financial management and a wealth of long and short-term strategic planning and government operations knowledge. His experience and vision will be an enormous benefit to Hamden's financial operations and long-term success. This is without question the right move, at the right time, to strengthen our Town government and finances.

For more detailed information regarding Mr. Jackson's background, please see his resume attached.

Your approval of this appointment is respectfully requested.

Sincerely,

Curt Balzano Leng, Mayor  
CBL/pd

cc: Personnel Director Ken Kelley, Town Attorney Sue Gruen, Deputy Finance Director Rick Galarza, ACOS Adam Sendroff, DCOS Patrick Donnelly, DOLA Walter Morton, Mayor's Office File

# Scott D. Jackson

467 Hartford Turnpike  
Hamden, CT 06517  
(203) 535-2817  
*sdj4@cornell.edu*

---

**Objective** To obtain a position that fully utilizes my interpersonal skills, expertise in government affairs, and technical abilities to advance improvements in a user-focused development environment.

**Education** **Cornell University, Ithaca NY**  
Bachelor of Arts, Government, May 1993  
Office of Minority Affairs Academic Achievement Award

**Yale University, New Haven, CT**  
Mellon Foundation Summer Research Fellow, Department of Political Science, 1991

---

**City of New Haven, Connecticut** **January 2020 – January 2021**  
**Chief Administrative Officer/ Coordinator**

Oversaw operations of Police Department, Fire Department, Emergency Management, Emergency Communications, Parks, Public Works, Engineering, Human Resources, and Library. Coordinated the consolidation of Parks and Public Works departments. Responsible for continuity of operations, office protocols, and maintenance of personal protective equipment during the COVID-19 pandemic. Chaired the committee tasked with overseeing all litigation settlements as well as the committee with approval authority over all infrastructure investments.

**State of Connecticut** **June, 2018 – January 2020**  
**Commissioner, Connecticut Department of Revenue Services**

Executive for team of 550, providing for fair and efficient collection of more than 40 tax types for a total annual collection of more than \$17B. Steer efforts to initiate and enhance remote (internet-based) sales tax collection. Oversee efforts to modernize agency's integrated tax system. Present agency updates to stakeholder groups, including CPAs and the Bar Association.

**State of Connecticut** **February 2016 – June, 2018**  
**Commissioner/State Administrator, Connecticut Department of Labor**

Executive for team of 700, providing services including: Unemployment Insurance; Wage, Workplace, and safety protections; Labor and Mediation/Arbitration. Chief coordinator of statewide employment and training services. Executive lead for multi-state consortia to modernize aging unemployment insurance infrastructure. Chair of the Statewide Apprenticeship Council.

**State of Connecticut** **April 2015 – February 2016**  
**Undersecretary, Intergovernmental Policy, Office of Policy & Management**

Managed three operational divisions focused on municipal and regional grants, statewide planning and conservation efforts, and municipal finance and audit functions. Chief state liaison to Councils of Government and municipal service associations. Coordinated special projects, with special emphasis on urban redevelopment and housing programs. Designated by the Secretary of the Office of Policy and Management to serve on the Capitol Region Board of Directors. Representative to the Municipal Finance Advisory Commission.

**Town of Hamden, Connecticut** **November 2009 - April, 2015**  
**Mayor**

Chief Elected Official of community of 61,000 residents, operating budget in excess of \$207M. Managed and oversaw all aspects of municipal government. Served as municipal representative to numerous regional and statewide entities. Represented the Town of Hamden at civic and social events. Oversaw the implementation of new form-based zoning regulations and a new Town Charter. Initiated reorganizations of Town Departments including Public Works, Parks, and Arts,

Recreation, & Culture. Collaborated with the State of Connecticut to successfully complete the largest residential environmental remediation in State history. Implemented long-term pension fund solvency program.

**Town of Hamden, Connecticut**  
**Chief Administrative Officer**

**November 2005 - November 2009**

Provided administrative oversight to all Town departments and \$173 million municipal budget. Monitored conformance of all Town activities to the Town Charter. Coordinated and supervised all town capital projects. Represented the Mayor and all Town departments before the Legislative Council, with local citizen commissions, and at public events. Assisted in drafting of annual budget. Supplied direct supervision of Citizen Service Center (Help Desk) and townwide information technology team. Secured bond rating upgrade for community, resulting in \$1M+ debt service payments. Chief negotiator for 20 -year solid waste management contract.

**Town of Hamden, Connecticut**  
**Community Development Program Manager**

**January 2004 to November 2005**

Managed and supervised budget, goal-setting, performance evaluation, and day-to-day operations of Community Development Block Grant entitlement community office. Liaison with Citizen Community Development Advisory Commission. Approved applications for rehabilitation and downpayment assistance programs. Served as Fair Rent/Fair Housing officer for the town. Served as Town-appointed member to the Newhall Advisory Commission to review and implement environmental remediation issues. Conducted housing-related seminars and informational sessions. Cultivated relationships with community groups, contractors, and civic leaders. Responsible for preparation of annual plans and reports to the U.S. Department of Housing and Urban Development.

**Office of Senator Joseph I. Lieberman**  
**Deputy State Director for Constituent Service**

**March 2003 to January 2004**

Managed day-to-day operations of Senator's statewide constituent service effort and supervised staff of six full-time caseworkers. Reviewed and approved all outgoing correspondence. Participated in weekly Senior Staff planning and goal-setting sessions. Cultivated and expanded relationships with Federal agencies including the Small Business Administration (SBA), the Overseas Private Investment Corporation (OPIC), Department of Housing and Urban Development (HUD), and U.S. Postal Service. Established criteria for web page redesign and selected a vendor for the project. Assisted selected developer in determining web site features, creating content, and page coding.

**Connecticut Policy and Economic Council**  
**Project Manager/ Technology Coordinator**

**January 2001 to March 2003**

Designed and developed an internet-based project designed to increase citizen access to local centers of government. Researched developing technology needs of municipal governments. Developed cooperative efforts with non-governmental organizations to increase support for organizational projects. Presented citizen empowerment projects to national conferences as well as local government agencies. Compiled focus group data to better assist project evolution. Prepared successful grant proposals. Managed two-year budget of \$500,000. Provided content for and oversaw the development of an internet-based community portal. Established relationships with vendors to assist in implementation of project ideas as well as other technical issues critical to the organization's mission. Hired and managed a Technology Team of three full-time staffers to meet internal organizational needs as well as generate revenue from external projects. Selected, managed, and supervised external consultants.

**Friends of Joe Lieberman**  
**Director of Operations**

**May 1995 to April 1999**  
**January, 2001 to June, 2004**

Responsible for all accounts payable, revenue tracking, and bank/investment account management for campaign fund in excess of one million dollars. Coordinated payroll for staff of five in two states. Maintained committee compliance with federal election law. Prepared regular reports for the Federal Election Commission and Connecticut Secretary of the State. Filed federal and state tax returns for the campaign committee.

**Office of Senator Joseph I. Lieberman  
Constituent Service Representative**

**October 1993 to July 1994  
November 1994 to January 2001**

Perform constituent casework in areas of municipal government, consumer, postal, and insurance-related matters. Develop lasting contacts at federal agencies and businesses. Draft correspondence, speeches, and Congressional Record statements for the Senator. Joined Senator Lieberman in meetings with media, businesses, and community groups across the state. System Administrator for office local area network. Design grant management database for office Grants Project. Office liaison with U.S. Secret Service following Senator's candidacy for Vice-President. Managed interns and directed work assignments.

**Lieberman 2000 Committee**

**May 1995 to January 2001**

**Technology Consultant/ Chief of Correspondence**

Design, develop, and maintain Lieberman 2000 campaign website. Design and maintain all aspects of Lieberman 2000 local area network, including network architecture, security, and client wiring. Responsible for procurement of equipment and daily user support. Select vendors and establish contractual relations for specialized technical needs. Supervise all committee correspondence. Consultant to campaign's minority outreach coordinator.

**Debate '96**

**Site Manager**

**October 1996**

Controlled access to Bushnell Hall, site of the 1996 Presidential Debate. Coordinated with the Commission on Presidential Debates, contracted labor, and auditorium personnel to ensure efficient utilization of facility.

**Lieberman '94 Committee**

**July 1994 to November 1994**

**Deputy Field Director**

Coordinated all voter contact efforts in Connecticut's Third Congressional District (Greater New Haven) and Fourth Congressional District (Fairfield County). Organized African-American Advisory Committee and served as chief liaison on statewide issues affecting minority communities.

**Technical Skills**

Experienced network administrator and troubleshooter for Windows environments. HTML and JavaScript coding for Internet applications. Program experience including all word processing, database, spreadsheet, and presentation components of common productivity suites. Experience with MUNIS and CORE-CT financial and revenue applications

**Other**

Connecticut Retirement Security Authority, 2017-2019, Chair  
Connecticut Municipal Accountability Review Board, 2018 - 2020  
Governor's Sandy Hook Advisory Commission, 2013-2015, Chair  
REX Development Board of Directors, 2009 - 2015  
Connecticut Conference of Municipalities Board of Directors, 2009 - 2015,  
Connecticut Interlocal Risk Management Agency Board of Directors, 2009 - 2015  
Workforce Alliance Board of Directors, 2009 - 2015  
South Central Regional Council of Governments 2009-2015, Secretary, 2012, Chair, 2013 - 2015  
Connecticut Advisory Commission on Intergovernmental Relations 2010-2015, Chair 2015-2016  
Connecticut Trust for Historic Preservation, Board of Directors, 2013 - 2016  
Governor's Two-Storm Panel, 2011 - 2012  
Treasurer, Jepsen for Attorney General, 2014

*References Available on Request*