

**AGENDA
CIVIL SERVICE COMMISSION
Tuesday, April 6, 2021 @ 9:00 A.M.**

**Electronic Meeting pursuant to Paragraph 1 of Executive Order 7B.
This will be a 100% Electronic Meeting.**

Public Questions can be emailed to CSC@hamden.com

ZOOM Meeting ID: 996 4957 9879

1. Review and approval of the March 16, 2021, Civil Service Commission meeting minutes.
2. Review and action on the following eligibility list(s):
 - a) Economic Development Technician – (original certification 04/16/2019)
 - b) Library Clerk P/T – (original certification 10/15/2019)
 - c) Fire Lieutenant – (original certification 10/06/2020)
 - d) Assistant Building Official Structural & Electrical – (original certification 10/06/2020)
3. Review and certification of the following eligibility list(s):
 - a) Certified Police Officer
 - b) Associate Library Director
4. Correspondence from Finance Director Scott Jackson requesting a promotional recruitment from within AFSCME Local 2863 and if necessary open competitive recruitment for the position of IT Technician.
5. Old Business:
6. New Business:
7. Adjourn:

TOWN CLERK
HAMDEN, CT

2021 APR - 1 P 2: 04
REC'D AND FILED BY

MINUTES
CIVIL SERVICE COMMISSION
Tuesday, March 16, 2021 @ 9:00 A.M.
Electronic Meeting pursuant to Paragraph 1 of Executive Order 7B.
This was a 100% Electronic Meeting.

Public Questions were emailed to CSC@hamden.com
The link below was provided to join the meeting.
<https://zoom.us/j/99649579879>

***To view the recording, please click the following link and
observe the instructions when/if prompted:**

<https://zoom.us/rec/share/gYwdZjin9RVhg7keK6LRyQqgcRuuau0ofFSE51CEbw9JCuV40LRO33stt2s6NmP-.5X5dz4UQnLDhXgfx>

****If prompted for a password, enter: \$0!9Pu!y**

*****If you are reviewing a print copy of these minutes and wish to view the meeting
recording, please visit the Agenda Center at www.hamden.com/AgendaCenter.**

**Then, review the recording by downloading the digital version of
these minutes and following the instructions above.**

**IN ACCORDANCE WITH A DECISION OF THE HAMDEN CIVIL SERVICE
COMMISSION, MINUTES WILL REFLECT INDIVIDUALS IN ATTENDANCE,
MOTIONS MADE AND VOTES TAKEN.**

Chairperson Andrea Lobo called the meeting to order at 9:02 A.M. with Commissioners Curt Andrews and Wanda Lary in attendance. Also present were Executive Secretary Ken Kelley, Administrative Secretary Renee Palumbo-Morgan, Human Resources Officer Brigitte Cogswell, Fire Chief Gary Merwede, Library Director Melissa Canham-Clyne, and Acting Chief of Staff Adam Sendroff.

1. Review and approval of the March 2, 2021, Civil Service Commission meeting minutes. On a motion by Commissioner Andrews, seconded by Chairperson Lary, it was the unanimous decision of the Commission to approve the minutes.
2. Review and action on the following eligibility list(s):
 - a) ELFF/Paramedic – (original certification 01/17/2020)
 - b) CFF/EMT – (original certification 01/17/2021) – On a motion by Commissioner Andrews, seconded by Chairperson Lobo, it was the unanimous decision of the Commission to certify both lists for another six (6) month period ending 09/17/2021.
3. Review action on the following application(s):
 - a) Associate Library Director – (5 applicants) – On a motion by Chairperson Lobo, seconded by Commissioner Andrews, it was the decision of the Commission that three (3) applicants met the minimum qualifications and will move on in the process. Commissioner Lary abstained from the vote.

Minutes (continued)
Civil Service Commission
March 16, 2021

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4. Review and approval of revised job description for the position of Community Development Program Specialist. On a motion by Chairperson Lobo, seconded by Commissioner Lary, it was the unanimous decision of the Commission to approve the job description.
5. Under **Old Business** Chairperson Lobo requested that review of the Civil Service Rules commence. Ms. Cogswell informed the Commission that Town Attorney Sue Gruen was currently out of Town and unavailable. Upon her return a mutually convenient date will be selected and a meeting scheduled to discuss changes/updating of the Civil Service Rules and Regulations.
6. Under **New Business** Chairperson Lobo informed the Commission that Mayor Leng and Finance Director Jackson requested that she bring before the Commission their request for the Commission to consider a three (3) month extension of the temporary appointment of David Stannard to the position of Acting Chief Assessor. The temporary appointment will start on March 30, 2021 and end on June 30, 2021. On a motion by Chairperson Lobo, seconded by Commissioner Andrews, it was the unanimous decision of the Commission to approve the three (3) month extension of the temporary appointment of David Stannard to the position of Acting Chief Assessor.
7. On a motion by Chairperson Lobo, seconded by, Commissioner Andrews, it was the unanimous decision of the Commission to adjourn at 9:36 A.M.

Respectfully submitted,



Kenneth S. Kelley
Executive Secretary

TOWN CLERK
HAMDEN, CT
2021 MAR 18 P 3:54
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**Economic Development Technician
Eligibility List
April 16, 2019**

Rank	Candidate
1	Forvil, Nancy
2	Williams, Vanessa
3	Barletta, Natalie
3	Landry, Pamela
4	Sangrey, Andrea

4/17/19 appointed

4/17/19

4/17/19

4/17/19

Certified by the Civil Service Commission on April 16, 2019.

11/5/19

5/5/2020

10/27/2020

Library Clerk Part-time
Eligibility List
Tuesday, ~~September 17, 2019~~ 10/15/19

HERB
4/6/2021
2.b.

Rank	Candidate Name
1	Wheatley, Michael 10/29/19
2	Carini, Dominic 10/29/19
3	Keeler, Ryan 10/29/19 <i>Appointed 10/30/19</i>
4	Kosowsky, Andrea

Certified by the Civil Service Commission on: ~~September 17, 2019~~ 10/15/19
5/19/2020

**Fire Lieutenant
Eligibility List
October 6, 2020**

Rank	Candidate
1	Gagnon, Brian
2	DeLine, Michael O.
3	DeBurra, Lawrence
4	Blake, Scott
4	Orourke, Douglas
6	Borelli, Nicholas
7	Schaffer, Shane, Sr.
8	Hilbert, Edward, Jr.
9	Quick, Russell
10	Sperl, Michael
11	Pouncy, Raymond
12	Paczowski, Donald
13	Torres, Luis
14	Martin, Kevin A.
15	Kellick, Matthew
16	Ferrucci, Giovanni
17	Postemsky, Stephen
18	Hwang, Nelson
19	Mordecai, Michael
20	Colandrea, Michael
21	Davis, Jason
22	Bowden, Lawrence

Appointed 12/4/2020

Certified by the Civil Service Commission on October 6, 2020

ABO Structural Eligibility List
Eligibility List
Tuesday, October 6, 2020

Rank	Candidate Name
1	Dillon, Robert <i>10/8/2020</i>
2	Diamond, Edward <i>10/8/2020</i> <i>Appointed 11/30/2020</i>
3	Lubus, Mark <i>10/8/2020</i>
4	Farquharson, Scott

ABO Electrical Eligibility List
Eligibility List
Tuesday, October 6, 2020

Rank	Candidate Name
1	Haynes, Seon <i>10/8/2020</i> <i>Appointed 12/6/2020</i>
2	Brown, William <i>10/8/2020</i>
3	Young, Wanakee <i>10/8/2020</i>

Certified by the Civil Service Commission on 10/06/2020

Ken Kelley

From: Scott Jackson
Sent: Monday, March 29, 2021 3:27 PM
To: Ken Kelley
Cc: Adam P. Roszkowski
Subject: IT Technician

Please take this as approval to initiate a recruitment process for IT Technician. Please contact me with any questions.

scott

PERSONNEL/CIVIL SERVICE
2021 MAR 29 PM 3:36
TOWN OF HANDEN