

MEETING NOTICE/AGENDA
LEGISLATIVE COUNCIL
SPECIAL ADMINISTRATION COMMITTEE MEETING

October 4, 2021

7:00 PM

REMOTE MEETING

LEGISLATIVE COUNCIL CHAMBERS AT MEMORIAL TOWN HALL WILL BE CLOSED AND THE COUNCIL COMMITTEE WILL BE CONDUCTING THE MEETING SOLEY USING ELECTRONIC EQUIPMENT

Public Comments on these agenda items will be heard at the opening of this committee

You can speak to any committee agenda item by joining the meeting, or send your comment/s in to LCpublicinput@hamden.com by 3:00 PM of this agenda date

For remote attendance:

To participate in public input live you must:

- 1. Have your name displayed on your screen**
- 2. Raise your hand to speak when the public input session is opened
(You will be called upon in the order that your hand is raised)**

The Chair will call your name and unmute you. You have 3 minutes to speak and will be warned when you have 30 seconds remaining and muted at the completion of 3 minutes

Please click the link below to join the webinar:

<https://zoom.us/j/96032210583>

Password: Dragons

Webinar ID: 960-3221-0583

If you experience any issue with the link above go to Zoom.com and click "join a meeting" and put in the following meeting ID and password - Meeting ID: 960-3221-0583 Password: Dragons

OR

Join by telephone. (For higher quality, dial a number based on your current location)

US: +1 646 558 8656 (New York): +1 312 626 6799 (Chicago): +1 301 715 8592 (Washington DC)
+1 669 900 9128 (San Jose): +1 253 215 8782 (Tacoma): +1 346 248 7799 (Houston)

International numbers available: <https://zoom.us/u/aH73IUF9D>

For additional sign-in support for any device or browser you can use the following link:

https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-meeting?mobile_site=true

Note: Any member of the public may request, in writing, a physical location and “any electronic equipment necessary” to attend the meeting in real time. Said request shall be made to KRenta@Hamden.com not less than twenty-four (24) hours prior to the meeting. Said individual shall have the “same opportunities to provide comment or otherwise participate” in the meeting as would be afforded if the meeting was held in person with the following exception: Under law, the Legislative Council is not required to adjourn or postpone a meeting if such person loses the ability to participate because of an interruption, failure or degradation of such person’s connection to the meeting by electronic equipment. Since the meeting is remote, participation by a quorum of members of any Committee of the Legislative Council is expressly prohibited and will not be present at the physical location.

AGENDA:

Public Input:

1. Appointment of Dolphuss S. Addison to the Ethics Board for a term to expire January 31, 2025

ZOOM sign in info:

1. Join using Zoom from your computer, tablet or smartphone by using the following link: <https://zoom.us/j/96032210583> Password: Dragons
2. If you already have the Zoom App or go to the Zoom.com website, simply select “join a meeting” and complete the following: Webinar ID: 960-3221-0583 Password: Dragons

Or iPhone one-tap:

US: +13017158592, 96032210583# or +13126266799,96032210583#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 9128

International numbers available: <https://zoom.us/u/aH73IUF9D>



TOWN OF HAMDEN
OFFICE OF THE MAYOR

Curt Balzano Leng
Mayor

Hamden Government Center
2750 Dixwell Avenue
Hamden, Connecticut 06518
Tel: (203) 287-7100
Fax: (203) 287-7101

September 24, 2021

Legislative Council
Hamden Government Center
Hamden, CT 06518

Re: Appointment to the Ethics Board of Dolphuss S. Addison (R)

Honorable Members:

Pursuant to Section 5-4 of the Town Charter, I hereby submit for your approval the following appointment for the Ethics Board to fill a vacancy for a term to expire January 31, 2025.

Dolphuss S. Addison
26 Wintergreen Avenue
Hamden, CT 06514

Mr. Addison's experience will be an asset to this Commission. Your approval of this appointment is respectfully requested.

Sincerely,

Curt Balzano Leng, Mayor

CBL/rr

Enclosure

cc: Vera Morrison, Town Clerk
Chief of Staff Adam Sendroff
Mayor's Office File

DOLPHUSS S. ADDISON, MS

Hamden, CT | 203.675.3613 | dsaddisonjr@gmail.com

<https://www.linkedin.com/in/dolphuss-addison/>

PROFESSIONAL SUMMARY

Logistics Manager and Army Veteran leveraging over 15+ years of proven experience in Supply Chain and Logistics and Operations Management. Adept at leading teams of 8-100+ in a dynamic, high-tempo, and fast - paced environment. Possess a comprehensive background in Supply Chain Management, Cross-Functional Leadership, Quality Assurance, Procurement, Project Management and Client Relations derived from conducting domestic and global operations. Collaborated with various internal and external stakeholders to provide suggestions on creating standard operating policies and ensuring operational compliance goals were exceeded. Experience leading warehouse operations while providing technical guidance and utilizing supply acumen to improve performance metrics. Managed equipment and operational budgets valued at \$3M while overseeing risk, safety, and quality assurance. Possess extensive knowledge in Operations Management, Lean Six Sigma Operations, and Budget Analysis. Career supported by extensive Military Training, professional certifications, a Bachelor of Science degree in Health Science, and a Master of Science degree in Health Science.

- Process Improvement
- Program Management
- Data Research | Analysis
- Strategic Thinking | Planning
- Training and Development
- Policy Implementation
- Leadership | Team Building
- Personnel Management
- Standard Operating Procedures

EDUCATION | CERTIFICATIONS

Master of Science (M.S.) degree, in Health Science, Trident University International, Cypress, CA

Bachelor of Science (B.S.) degree, Health Science, Touro University Worldwide, Los Alamitos, CA

GCSS ARMY (SAP Software) | U.S. Army

Automotive Hydraulic and Air Brakes | U.S. Army

Automotive Engine Servicing | U.S. Army

Basic Automotive Electrical Systems | U.S. Army

Automotive Steering and Suspension | U.S. Army

PROFESSIONAL EXPERIENCE

First Student | *New Haven, CT*

2020 - 2021

Fleet Manager

- Managed 20+ junior leaders and technicians, coordinated training and professional development, and scheduled and forecasted day-to-day operations
- Cultivated an organizational climate that valued teamwork, collaboration and performance-based metrics; deliberate actions increased overall retention and decreased personnel turnover rate
- Assisted in troubleshooting problems with equipment; maintained compliance day to day basis with State, Federal and Company requirements, ensuring a safe work environment for all personnel
- Prioritized routine and non-routine maintenance objectives; organized information to facilitate the ease of dissemination and ensured high-priority assets were adequately resourced
- Provided guidance on organizational standing policies, procedures, and processes; ensured all subordinate leadership were in alignment with organizational vision, culture and values
- Accounted for overseeing training support during the planning, coordination/synchronization and execution of all organic training events and activities

Bender Plumbing Warehouse | *New Haven, CT*

2019 - 2020

Logistics Coordinator

- Received, unloaded, and inventoried incoming and outgoing shipments; secured and stored products in assigned locations
- Maintained warehouse cleanliness and organization to stay in compliance with OSHA policies; ensured logistics supply line operated with 96% operational readiness rate
- Maximized customer satisfaction by analyzing shipments and proactively identifying potential issues for resolution
- Located carrier capacity by utilizing multiple carrier databases within operating system and web-based applications such as WMS and DDI
- Cultivated and maintained a network of third-party carriers; developed ongoing relationships and collaborations

Logistics Manager

- Managed 8 personnel and served as the primary liaison between two Retail Hubs and Inspection Center; monitored transportation of 1K+ vehicles over a large network
- Advised senior leadership on program issues including funding, policies, and procedures; provided institutional research and analysis support for decision makers
- Built a culture of safety, engagement, motivation and recognition; ensured Department of Transportation compliance for all vehicle transporters and drivers
- Exhibited mental and physical resiliency; displayed a no-fail attitude during manpower shortages and high-tempo operations
- Oversaw operations and accounted for implementation of new programs and initiatives; developed work schedules to maximize attendance and minimize call offs

United States Army | *Global*

Senior Logistics Manager

- Directed over 800 personnel and managed daily work and task schedules for a team of 20 personnel across 3 states within the 167th Combat Support Battalion
- Handled key operational and logistic functions including policies, regulations, compliance, procedures, fleet management, preventative maintenance, project management, quality plans, materials, and purchasing
- Served as the Official License Monitor managing a fleet of over 300 vehicles including daily monitoring/preventative services and oversaw Certified Operator Licenses
- Led programs and coordinated projects for 7 separate departments within the organization; extensive knowledge of OSHA/DOT/FMCSA for fleet operations
- Developed, planned and implemented quality program plans with a focus on operational efficiency; utilized goal setting and Key Performance Indicators (KPIs)
- Created an operational infrastructure for operating excellence, hardware quality engineering, system/software quality, and supplier quality with the talent needed to exceed goals; used analytics as a baseline for continuous quality improvement
- Conducted audits to capture milestones and propose activities addressing contractual requirements and implement regulatory requirements of quality systems
- Streamlined and re-engineered workflows/processes reducing supply chain throughput cycle time by 12%
- Implemented lean initiatives resulting in the annual reduction of material purchasing by 12.5% through domestic vendor sourcing programs; resulted in a savings of \$200K

Senior Logistics Coordinator

- Managed key operational and logistic functions including maintenance, policies, operating procedures, training, development, and quality/compliance for the 475th Quartermaster Company
- Supervised a personnel team consisting of 30 Repair and 3 Electronic and Maintenance technicians
- Acted as the Official License Monitor managing a fleet of over 100 vehicles performing preventative maintenance and monitoring services; developed and implemented logistic plans ensuring compliance with contractual agreements.
- Managed 13 system upgrades including the modernization of hardware, software and supplementary equipment
- Integrated various maintenance sections into long-range planning and resolved complex issues utilizing data-driven outcomes
- Used process improvements and transformation management to streamline supply chain infrastructure

TECHNICAL SKILLS

Supply Chain/Logistics: WMS, DDI

Software: Microsoft Office Suite (Word, Excel, PowerPoint, Outlook, SharePoint)

Operating Systems: Mac / Microsoft Windows