

**Town of Hamden**  
**Community Development Citizens Advisory Commission**  
**Minutes of a Regular Meeting**  
**Wednesday, January 12, 2022**  
**6:30 PM**  
**Via Zoom/Telephonically**

**\*To view the recording, please click the following link and observe the instructions when/if prompted:**

[https://us06web.zoom.us/rec/share/2obrX5\\_xu5KDJMjcihFrTA4tR4VZWEaoCAr\\_CFTgbxxSrnmiwV1OUc18HW2zfGIK.v51Rb8-ZK2zXaK27](https://us06web.zoom.us/rec/share/2obrX5_xu5KDJMjcihFrTA4tR4VZWEaoCAr_CFTgbxxSrnmiwV1OUc18HW2zfGIK.v51Rb8-ZK2zXaK27)

**\*\*If prompted for a password, enter: bog=kcLq**

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### Minutes

#### 1. Attendance/ Roll Call

- a. In Attendance: Brian Courtney, Commission Chair; Joyce Bandon, Robert Werner; Tom Whitbread; Michael Brooks
- b. Absent: Candace Birks; Mike Johnson; Robin Lamott- Sparks
- c. Others in Attendance: M. Kroop- Program Specialist; Liana Paglia, Commission Clerk

**2. Call to Order:** Chairman Courtney called the meeting to order at 6:39 pm.

#### 3. Election of Officers (Chair and Vice Chair)

- a. Chairman Courtney was nominated to continue serving as chairman and Mr. Johnson as vice-chairman. All commissioners who were present, voted to accept the nominations. As there were no oppositions, Mr. Werner made a motion to approve the election results, which was seconded by Mr. Whitbread. All were in favor.

#### 4. Approval of Past Minutes from December 6, 2021

- a. Mr. Brooks made a motion to approve the December 6<sup>th</sup>, 2021 minutes, which was seconded by Mr. Werner. All were in favor.

#### 5. Community Development Manager's Report

- a. M. Kroop noted that there has been a delay with the PSA funds. She also noted that an archivist has been helping sort through the paper records still in the building. She stated that the goal is to be as organized as possible, so that when federal funds are available, they are able to move forward, without delay. M. Kroop hopes to give the commission between three weeks to a month to look over the PSA applications. Chairman Courtney emphasized the importance of truly vetting the applicants.

She was happy to report that despite the funds being frozen, she has been able to work specifically with long time partners, who are intent on supporting the community. She did update the commission on the success of the warming center, which is currently being operated at the Keefe Center.

Overall, M. Kroop reminded commissioners that this is a transitional period, as the

Managing Director role of the Keefe Center has been eliminated. As certain programs/responsibilities are being shifted, she was unable to offer any updates on long-term plans.

**6. Old Business- N/A**

**7. New Business**

- a. Upcoming PSA Interviews: confirm dates for special meeting (March 9 and 10 or March 8 and 9, 2022)
  - i. Commissioners voted to hold the PSA Interviews on March 9<sup>th</sup> and 10<sup>th</sup>. Chairman Courtney suggested starting both meetings at 5:30 pm, so the meetings can end at a reasonable time. M. Kroop noted that a third night may have to be considered, if over 40 applications are received.

- 8. Adjournment:** At 6:57 pm, Mr. Brooks made a motion to adjourn, which was seconded by Ms. Blandon. All were in favor.

**Submitted by:** Liana Paglia, Substitute Clerk for the Commission