

**MINUTES
CIVIL SERVICE COMMISSION
SPECIAL MEETING**

Thursday, January 19, 2023 @ 9:00 A.M.

Electronic Meeting pursuant to Paragraph 1 of Executive Order 7B.

Public Questions can be emailed to CSC@hamden.com

ZOOM Link: <https://hamden.zoom.us/j/89440669489>

***To view the recording, please click the following link and observe the instructions if prompted:**

<https://hamden.zoom.us/rec/share/ERi2DYj7WgkdZ6TXkeJf5V-2dfg3xZtd7A5Ke2CHtid8VpMdn0OAgZvRg7P70N8s.SGvDbFJvrsT-nq19?startTime=1674136876000>

*****If prompted for a password, enter: [w6mcgm!f](#)**

*****If you are reviewing a print copy of these minutes and wish to view the meeting recording, please visit the Agenda Center at www.hamden.com/AgendaCenter.**

Review the recording by downloading the digital version of these minutes and following the instructions above.

IN ACCORDANCE WITH THE DECISION OF THE HAMDEN CIVIL SERVICE COMMISSION, MINUTES WILL REFLECT INDIVIDUALS IN ATTENDANCE, MOTIONS MADE, AND VOTES TAKEN.

Chairperson Lobo called the meeting to order at 9:01 a.m. Commissioner Ward and Andrews were also in attendance. Purchasing Director Philip Goodwin, Town Planner Eugene Livshits, Police Captain D’Aniello. Also present were Director of Personnel Brigitte Cogswell and Administrative Assistant Erica Blue.

1. Review and approval of the following minutes:

- a. Regular Meeting January 3, 2023—On a motion by Chairperson Lobo, seconded by Commissioner Ward, it was the decision of the Commission to approve the minutes. Chairperson Lobo abstained.

2. Review and approval of the following application(s):

- a. Police Detective—On a motion by Commissioner Andrews, seconded by Chairperson Lobo, it was the unanimous decision of the Commission to approve the candidates to move forward in the process.
- b. Police Lieutenant—On a motion by Commissioner Andrews, seconded by Chairperson Lobo, it was the unanimous decision of the Commission to approve the candidates to move forward in the process.
- c. Police Sergeant—On a motion by Commissioner Andrews, seconded by Chairperson Lobo, it was the unanimous decision of the Commission to approve the candidates to move forward in the process.

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- d. Deputy Police Chief—On a motion by Commissioner Andrews, seconded by Chairperson Lobo, it was the unanimous decision of the Commission to approve the candidates to move forward in the process.
- e. Certified Police Officer—On a motion by Chairperson Lobo, seconded by Commissioner Andrews, it was the unanimous decision of the Commission to approve the applicant to move forward in the process.
- f. Entry Level Firefighter/Paramedic—Candidate did not meet minimum qualifications.

3. Review and approval of the following job description(s):

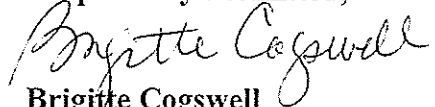
- a. Buyer—On a motion by Commissioner Andrews, seconded by Commissioner Ward, it was the unanimous decision of the Commission to approve the job description.
- b. Zoning Enforcement Officer—On a motion by Chairperson Lobo, seconded by Commissioner Ward, it was the unanimous decision of the Commission to approve the job description. Commissioner Andrews opposed.

4. Review and approval of the following eligibility list(s):

- a. Public Works Maintainer (original certification 07/25/22)—On a motion by Chairperson Lobo, seconded by Commissioner Ward, it was the decision of the Commission to recertify the list for six months. Commissioner Andrews opposed.
- b. Assistant Building Official (original certification 07/19/22)—No action was taken, list will not be re-certified.
- c. Entry Level Firefighter/EMT (original certification 07/25/22)—On a motion by Commissioner Andrews, seconded by Chairperson Lobo, it was the unanimous decision of the Commission to recertify the list for six months.
- d. Central Communications Technician (original certification 07/19/22)—No action was taken, list will not be re-certified.

- e. Assistant Town Planner (original certification 07/19/22)—On a motion by Chairperson Lobo, seconded by Commissioner Ward, it was the unanimous decision of the Commission to recertify the list for six months.
5. **Correspondence from Purchasing Agent Philip Goodwin requesting promotional and, if necessary, open recruitment for the Local 2863, AFSCME position of Buyer for the Purchasing Department**—On a motion by Chairperson Lobo, seconded by Commissioner Ward, it was the unanimous decision of the Commission to approve the recruitment.
6. **Correspondence from Town Planner Eugene Livshits requesting open recruitment for the Local 2863, AFSCME position of Zoning Enforcement Officer with the updated job description**—On a motion by Chairperson Lobo, seconded by Commissioner Ward, it was the unanimous decision of the Commission to approve the recruitment and consider the previous applicants under the new job description.
7. **Public Input:** No Public Input.
8. **Executive Session:** No Executive Session.
9. **Adjourn**—On a motion by Chairperson Loo, seconded by Commissioner Ward, it was the unanimous decision of the Commission to adjourn at 9:25 a.m.

Respectfully submitted,


Brigitte Cogswell
Director of Personnel