

**MINUTES OF MEETING  
MUNICIPAL PLANNING & PROPERTIES COMMITTEE  
February 6, 2023**

**To view the meeting's recording, please click the following link:**

[https://hamden.zoom.us/rec/play/VGbcCh1aqx-kotpFaQggocqI0Hn2F\\_4\\_qT2GeFfqY-s5poNOjDkG19jMyfdNi6XHYvchi25nLSOFKdM.aG9jidOgEfwz8NkE?startTime=1675725971000&\\_x\\_zm\\_rtaid=VDKOsSrjQgy633DQAsdiyw.1675874395464.c499a05ddde573527339ad47ed45bff0&\\_x\\_zm\\_rhtaid=215](https://hamden.zoom.us/rec/play/VGbcCh1aqx-kotpFaQggocqI0Hn2F_4_qT2GeFfqY-s5poNOjDkG19jMyfdNi6XHYvchi25nLSOFKdM.aG9jidOgEfwz8NkE?startTime=1675725971000&_x_zm_rtaid=VDKOsSrjQgy633DQAsdiyw.1675874395464.c499a05ddde573527339ad47ed45bff0&_x_zm_rhtaid=215)

(Meeting Starts at Time Code 02:29:34)

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A meeting of the Municipal Planning & Properties Committee was held on Monday, February 6, 2023. This was a hybrid meeting held both in person and electronically via ZOOM due to the COVID-19 Pandemic. The meeting was called to order at 8:56 PM by Abdul Osmanu, Chair.

Z = on Zoom     P = in Person

**MEMBERS PRESENT:** Abdul Osmanu, Chair (P); Ted Stevens, Vice-Chair (P); Adrian Webber (Z); Sarah Gallagher (P); Kristen Zaehring (Z); Cory O'Brien (Z); Bob Anthony (P)

**MEMBERS ABSENT:** None

**Public Input:** None

The following items were addressed:

**1. Resolution endorsing the development of a five year Capital Improvement Plan for the Town of Hamden**

--Moved by Mr. Osmanu and seconded by Ms. Gallagher. DISCUSSION: Town Engineer Mr. White explained this is a resolution to engage in a Capital Improvement process using LoCIP funds. We have our own Capital Improvement budgeting process but, this would be a more in depth look that would give us the opportunity to look at the building and infrastructure that we have, and develop plans and a pipeline for our grant applications that we are on our way to having better fiscal policies for.

Ms. Zaehring asked if there is any overlap between this and the items on our Capital Budget Plan and what the relation between the two is. Mr. White said this is a way to have us start having the Five Year Capital Plan that is a very in depth look - more than just the Department Head's input or the time that Town employees have, as the basis for developing the Capital Plan. It would provide the basis for how he and the administration would move forward with our Capital Improvement. Ms. Zaehring asked Mr. White to explain how the funding of the plan would happen. Mr. White said this resolution is saying we would like to do a Five Year Capital Improvement Plan – if we were to engage with a

consultant, we expect it would have a ceiling cost of around \$350,000. This would allow us to use the LoCIP allocation to improve our Capital Planning process so that we are not spending the Town's capital or operating dollars.

Mr. Stevens asked what the anticipated schedule for completing the plan was. Mr. White said he does not believe it will impact this year and this is setting up so that next year's Capital budget process has this as its basis.

The item passed unanimously.

## **2. Bid Waiver for the installation of Bus Shelters at Dixwell Ave./Woodin Street and Newhall**

### **Street/Millrock Road (Engineering Dept.) – Columbia Equipment Company - \$33,944**

--Moved by Mr. Stevens and seconded by Mr. Anthony. DISCUSSION: Mr. White explained these two shelters were part of our Capital Plan last spring. The bid waiver is to keep the vendor so we can keep all of our bus shelters consistent with the existing shelters throughout the town.

Mr. Farmer asked when we'll see these bus shelters come to fruition. Mr. White said in spring, possibly March or April, weather dependent.

Ms. Baez said with regard to a proposal they received for ARPA, the Hamden Partnership for Young Children asked for an allotment of money to pay for interactive items for bus shelters to add playthings on to existing bus shelters so that young people waiting for the bus can have interactive items. She asked if we are putting in bus shelters that in the future might be able to have this and what is the cost? Mr. White said it might be possible, he will talk with the Traffic Department and the vendor. Ms. Baez told Mr. White that she would like to know the cost of placing attachments in bus stops before this question comes before full Council. Mr. White will obtain this information.

Mr. Stevens said that one shelter was damaged back in 2020 and he wonders why it has taken so long to replace. Mr. White said to his knowledge, the full cost was not able to be covered by the Traffic Department operating budget and Capital; resources were not available for this.

The item passed with 1 abstention (Zaehring)

There being no further business, the meeting adjourned at 9:12 PM.

Respectfully submitted,

Kim Renta, Clerk  
Rose Lion, Secretary  
for Abdul Osmanu, Chair