

MINUTES
CIVIL SERVICE COMMISSION
REGULAR MEETING

Tuesday, March 7, 2023 @ 9:00 A.M.

Electronic Meeting pursuant to Paragraph 1 of Executive Order 7B.

Public Questions can be emailed to CSC@hamden.com

ZOOM Link: <https://hamden.zoom.us/j/89812998524>

https://hamden.zoom.us/rec/share/8SsvFAN2gUH8DRo0d_cbCw9o_P5q6YxORsV8SxeQJbsqD_1ezgzzLLtt5UYsOxaqk.ncGT81GxwA-FH3GR?startTime=1678197761000

*****If prompted for a passcode enter: 824L^W@

***If you are reviewing a print copy of these minutes and wish to view the meeting recording, please visit the Agenda Center at www.hamden.com/AgendaCenter.

Then, review the recording by downloading the digital version of these minutes and following the instructions above.

Public questions were be emailed to CSC@hamden.com

IN ACCORDANCE WITH THE DECISION OF THE HAMDEN CIVIL SERVICE
COMMISSION, MINUTES WILL REFLECT INDIVIDUALS IN ATTENDANCE,
MOTIONS MADE AND VOTES TAKEN.

Chairperson Lobo called the meeting to order at 9:02 a.m., with Commissioner Curt Andrews and Commissioner Helen Ward in attendance. Also present were: Director of Human Resources Brigitte Cogswell, Human Resources Officer Nadia Balassone, Administrative Assistant Erica Blue, Acting Police Chief Timothy Wydra, Police Union President Kevin Samperi, Police Captain Robert D'aniello, Chief of Staff Sean Grace, Director of Arts, Culture & Wellness Karen Bivens, former Personnel Director Kenneth Kelley, Town Planner Eugene Livshits, Library Director Melissa Canham-Clyne and Fire Chief Jeffrey Naples.

1. **Call the meeting to order**—Chairperson Lobo called the meeting to order at 9:02 a.m.
2. **Public Input**—No Public Input.
3. **Review and approval of the following minutes:**
 - a. Regular Meeting February 23, 2023—On a motion by Commissioner Andrews, seconded by Commissioner Ward, it was the unanimous decision of the Commission to approve the minutes.

4. **Review and approval of the following application(s):**
 - a. **Entry Level Police**—On a motion by Commissioner Andrews, seconded by Chairperson Lobo, it was the unanimous decision of the Commission to approve thirty-five (35) applicants to move forward in the process.

5. **Review and approval of the following eligibility list(s):**
 - a. **Fire Captain (original certification 08/3/2021)**—On a motion by Commissioner Andrews, seconded by Commissioner Ward, it was the unanimous decision of the commission to recertify the list to expire August 3, 2023.

6. **Review and approval of the following job description(s):**
 - a. **Youth Services Outreach Counselor**—On a motion by Chairperson Lobo, seconded by Commissioner Ward, it was the unanimous decision of the Commission to approve the job description.

7. **Correspondence from Library Director Melissa Canham-Clyne requesting a promotional and, if necessary, an open and competitive recruitment for the position of Part-Time Librarian I**—On a motion by Chairperson Lobo, seconded by Commissioner Ward, it was the unanimous decision of the Commission to open the recruitment.

8. **Correspondence from Director of Arts, Culture & Wellness Karen Bivens requesting a promotional and, if necessary an open and competitive recruitment for two positions of Community Development Program Specialist, and Youth Services Outreach Counselor**—On a motion by Chairperson Lobo, seconded by Commissioner Ward, it was the unanimous decision of the Commission to open the recruitment.

9. **Correspondence from Fire Chief Jeffrey Naples requesting a promotional recruitment for Fire Lieutenant**—On a motion by Chairperson Lobo, seconded by Commissioner Ward, it was the unanimous decision of the Commission to open the recruitment.

10. Old Business:

- a. On a motion by Commissioner Ward, seconded by Chairperson Lobo, it was the unanimous decision of the Commission to go into Executive Session at 9:17 a.m.
- b. On a motion by Commissioner Andrews, seconded by Commissioner Ward, it was the unanimous decision of the Commission to go back into regular session at 9:48 a.m.

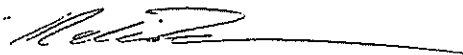
11. Executive Session:

- a. Discussion regarding the application for Zoning Enforcement Officer.

12. Vote to rescind or accept the application for Zoning Enforcement Officer—No action was taken, decision remains final.

13. Adjourn—On a motion by Chairperson Lobo, seconded by Commissioner Andrews it was the unanimous decision of the Commission to adjourn at 9:53 a.m.

Respectfully submitted,



Nadia Balassone
Human Resources Officer