

**MINUTES OF MEETING  
PUBLIC WORKS & PARKS COMMITTEE  
May 1, 2023**

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A meeting of the Public Works & Parks Committee was held on Monday May 1, 2023. This was a hybrid meeting held both in person and electronically via ZOOM. The meeting was called to order at 8:52 PM by Jeron Alston, Vice-Chair.

**MEMBERS PRESENT:** Jeron Alston, Vice-Chair; Kristen Zaehringer; Katie Kiely; Cory O'Brien; Bob Anthony

**MEMBERS ABSENT:** Betty Wetmore, Chair

**Public Input:** None

The following items were addressed:

**1. Capital Transfer -Public Works & Parks -\$37,750. (Purchase of asphalt hot patcher for street repair)**

--Moved by Mr. Alston and seconded by Mr. O'Brien. DISCUSSION: Mr. Alston said this is being transferred out the 2.7 million dollar line item for paving, is that Correct? Mr. Colello said correct. Mr. Alston asked what has been expended out of paving. Mr. Colello said that \$409,000 is encumbered and \$201,000 is available. Mr. Alston asked Fince Director Mr. Eatman for an update on this paving account. Mr. Eatman said he doesn't have that information now would provide an update for him.

Ms. Zaehringer asked for background for this request. Mr. Colello said the two hot patchers they currently have are inoperable. One is from 2011 and has been deceased for over a year, and one is from 2014 and also inoperable. He said it is very important to have this to keep potholes filled and that they need two but are asking for one and will see how they do. Mr. Colello then explained the patching process. Ms. Zaehringer asked was this on the 2022-2023 capital budget? Mr. Colello believes it was. Mr. Alston stated he could not find it in the capital budget.

Ms. Zaehringler said her concern is if this is the appropriate way to do this. Mr. Colello explained that it is not in the capital budget they are looking at because they did not know they needed one until the second one went down. Mr. Alston explained that this is the 2022-2023 already approved budget and not the one currently being worked on. Finance Director Eatman said Bond Counsel has blessed this transfer.

Ms. Kiely asked if you are operating with one, will you be doing half the work? Mr. Colello said correct, you can't do double the work with one. Ms. Kiely thinks they should think about a second one. She supports this one, it is a good idea.

Mr. O'Brien asked what is the useful life of these machines? Mr. Colello said the previous ones lasted twelve years and nine years. He doesn't know the exact answer. Mr. O'Brien said this and long-term maintenance schedules are what they like to see for capital purchases. Mr. Colello agrees. He said we need to start replacing old equipment and come up with a buying schedule. If this were not approved, they would be going back to cold patching like in the 70's.

Mr. Alston asked if the quote went through Purchasing. Mr. Colello said this went through Source Well, some type of government bidding process. Mr. Grace said this is on the State bid list.

A vote was taken. The item passed with one abstention (Zaehringler)

## **2. Order authorizing intradepartmental transfer 2022-2023 FY Budget - \$56.692**

### **(Public Works & Parks Building/Ground Maintenance**

--Moved by Ms. Zaehringler and seconded by Ms. Kiely. DISCUSSION: Mr. Colello explained that the fire alarms and sprinklers at Laurel View are outdated, not up to code and not working.

A vote was taken. The item passed unanimously.

There being no further business the meeting adjourned at 9:16 PM.

Respectfully submitted,

Kim Renta, Clerk  
Rose Lion, Assistant  
for Jeron Alston, Vice-Chair