Town of Hamden
Town Center Park Commission
Minutes of a Regular Meeting
Monday, May 24th, 2021
4:45 pm

(This meeting took place at the Hamden Rotary Pavilion in Town Center Park.)

Agenda

1. **Call To Order:** Chairman Fitch called the meeting to order at 4:52 pm.
2. **Attendance:**
   a. In Attendance: Chairman Matthew Fitch; Jessica Hazan; Mike D'Andrea; Gerry Tobin; Victor Mitchell
   b. Also In Attendance: Patrick Donnelly; Lee Thompson, Hamden Rotary; Liana Paglia, Commission Clerk
   c. Absent: N/A
3. **Approval Of Past Minutes:** April 26th, 2021
   a. Mr. Mitchell made a motion to approve the minutes, which was seconded by Ms. Hazan. Mr. D'Andrea and Ms. Tobin abstained, as neither was present at the April meeting.
4. **Chairman's Report:**
   a. Chairman Fitch noted the success of Heroes' Day, which took place on May 22nd in TCP. The event highlighted the efforts of Hamden's frontline workers, especially Police and Fire. Mayor Leng spoke, along with other key state officials.
5. **Old Business:** N/A
6. **New Business**
   a. Alisha Martindale: Farmer's Market Update
      i. The Farmer's Market will run from June 24th through September 23rd, on the fourth Thursday of each month. There was a brief discussion regarding the set-up logistics, the current and potential vendor lineup, and also the need for more craft vendors. Ms. Martindale is exploring a potential "Market Member" punch card with incentives for repeat customers.
   b. Patrick Donnelly
      i. Approval of Future TCP Events (Procedural Discussion)
         1. There was some discussion regarding event attendees' threshold before requiring the commission's approval. Chairman Fitch requested a motion to give the administration the official sign-off on TCP events with 50 or less attendees. Mr. D'Andrea made a motion to approve the new procedure, which was seconded by Mr. Mitchell. All were in favor.
      ii. Child's Birthday Party
         1. A request was recently made to hold a child's birthday party in TCP on July 17th. Due to the small size of only 25 attendees, the administration will approve the request and oversee the issuance of a permit.
      iii. Chairman Fitch requested a motion to approve the following upcoming events in TCP en masse:
         1. Out of the Darkness Walk (October, no specific date on application)
         2. ACES Field Day (June 11th)
         3. Hamden Symphony Orchestra (Wednesdays during July 14th–August 25th)
         4. Painting in the Park (June 6th, 12th, 13th)

Ms. Tobin moved to make a motion, which was seconded by Mr. Mitchell. All were in favor.

c. Approval of Rotary Sponsorship to Harvest and Homecoming Food Truck Festival
   i. Mr. Donnelly confirmed that the Food Truck Festival will be held on August 6th. Currently, there is a strong interest from local food trucks. Mr. Campo briefly discussed the Hamden Rotary Club's interest in improving the TCP, specifically in creating an official, paved entrance. The Rotary Club would like to get some official guidance from the administration regarding next steps. Mr. Campo even suggested holding a fundraiser in conjunction with the Food Truck Festival. Chairman Fitch decided to hold a special meeting on Wednesday, June 2nd, in which the proposition could be discussed in more detail. Chairman Fitch also requested to move the June, July, and August TCP meetings to the 4th Thursday of each respective month, in an effort to support the Farmer's Market.

d. Julie Smith- Keefe Center/Arts
   i. A moderate level/sized concert is currently in the planning stages. The goal is to procure a lineup of small, local bands.

7. **Adjournment**: Ms. Tobin made a motion to adjourn at 5:35 pm, which was seconded by Ms. Hazan. All were in favor.

Submitted by: Liana Paglia, Commission Clerk

Please note the next meeting will take place on Wednesday, June 2nd, at 4:45 pm at the Rotary Pavilion at TCP.