

**MINUTES
CIVIL SERVICE COMMISSION
Regularly Scheduled
ELECTRONIC MEETING
Tuesday, June 2, 2020 @ 9:00 A.M.**

**Electronic Meeting pursuant to Paragraph 1 of Executive Order 7B.
This was a 100% Electronic Meeting.**

CSC@hamden.com was provided to allow public questions to be emailed.

**The link below was posted to allow participants to join the meeting.
<https://zoom.us/j/93209627602?pwd=WVZIQXNVaVRFQVN1SFZGUkovb1JPdz09>
Password: 503388**

**IN ACCORDANCE WITH A DECISION OF THE HAMDEN CIVIL SERVICE
COMMISSION, MINUTES WILL REFLECT INDIVIDUALS IN ATTENDANCE,
MOTIONS MADE AND VOTES TAKEN**

Chairperson Andrea Lobo called the electronic meeting to order at 9:09 A.M. with Commissioner Kyle Blake in attendance. Also present were Executive Secretary Ken Kelley, Administrative Secretary Renee Palumbo-Morgan, Human Resources Officer Brigitte Cogswell, Building Official Robert Labulis, Deputy Police Chief John Sullivan, and Finance Director Curtis Eatman.

1. Review and approval of the May 19, 2020 Civil Service Commission meeting minutes. On a motion by Commissioner Blake, seconded by Chairperson Lobo, it was the unanimous decision of the Commission to approve the minutes.
2. Review and action on the following eligibility list(s):
 - a) Deputy Fire Marshal – (original certification 06/04/2019) – On a motion by Commissioner Blake, seconded by Chairperson Lobo, it was the unanimous decision of the Commission to certify the list for another six (6) month period ending 12/04/2020.
3. Review and action on the following application(s):
 - a) Deputy Police Chief – (6 applicants)
 - b) Police Captain – (4 applicants)
 - c) Police Lieutenant – (15 applicants)
 - d) Police Sergeant – (37 applicants)

Item 3.a, b, c and d were discussed as one item. On a motion by Chairperson Lobo, seconded by Commissioner Blake, it was the unanimous decision of the Commission that thirteen (13) applicants met the minimum qualifications for the position of Police Lieutenant. Two applicants for Police Lieutenant were tabled until the June 16 meeting. On a motion by Chairperson Lobo, seconded by Commissioner Blake, it was the unanimous decision of the Commission that all applicants for Deputy Police Chief, Police Captain and Police Sergeant met the minimum qualifications and would move on in the process.

Minutes (Continued)
Civil Service Commission
June 2, 2020

Page 2.

4. Correspondence from Building Official Robert Labulis requesting a promotional recruitment from with AFSCME Local 2863 and open competitive recruitment for the positions of Assistant Building Official and Electrical Inspector. On a motion by Chairperson Lobo, seconded by Commissioner Blake, it was the unanimous decision of the Commission to commence with the recruitment as requested.
5. Under Old Business Executive Secretary Kelley informed the Commissioners that Mayor Leng will be sending an individual's name to the Council for appointment to the Civil Service Commission at the June 15th Council meeting.
6. Under New Business Finance Director Eatman expressed to the Commission that there is as very great need for the position of Payroll Manager to be posted as soon as possible. The Commission agreed that is should be filled immediately.
7. On a motion by Chairperson Lobo, seconded by Commissioner Blake, it was the unanimous decision of the Commission to adjourn at 9:21 A.M.

Respectfully submitted,



Kenneth S. Kelley,
Executive Secretary

TOWN CLERK
HANDEN, CT
2020 JUN -4 P 1:27
REC'D AND FILED BY