



TOWN OF HAMDEN FAIR RENT COMMISSION
TENANT COMPLAINT FORM
CASE # _____ .

TENANT NAME: _____

ADDRESS: _____

TELEPHONE: () _____ (day) () _____ (evening)

EMAIL _____

AGE(S) OF LEASEHOLDERS _____

LANDLORD NAME: _____

ADDRESS: _____

TELEPHONE: () _____ (day) () _____ (evening)

DESCRIPTION OF RESIDENTIAL UNIT

Specify type of residential unit (e.g., house, studio, apartment complex, etc.) _____

Number of bedrooms _____

Number of bathrooms _____ (shared or unshared)

Number of total rooms _____

Indicated all of the following that is included in your rent payment:

- | | | |
|-----------------------------------|--------------------------|------------------------------------|
| _____ Attic and/or Cellar Storage | _____ Hot water | _____ Electricity |
| _____ Heat | _____ Stove | _____ Air Conditioning |
| _____ Cable | _____ Dryer | _____ Garbage Disposal |
| _____ Refrigerator | _____ Snow removal | _____ Washing Machine |
| _____ Dishwasher | _____ Pool | _____ Security system/Guard |
| _____ Lawn maintenance | _____ Garage | _____ Gym/Fitness Room |
| _____ Tennis Court | _____ Off Street Parking | _____ Other (please specify below) |

Is the unit furnished? Yes No
 If "Yes", please indicate below type of furnishing.

RENTAL TERMS

1. Do you have a written agreement or lease with your landlord? Yes No
 If "Yes", please specify term weekly monthly yearly other
 If "Yes", please provide a copy of the lease with this complaint

2. How long have you resided at this unit? _____

3. How many people currently occupy this unit with you? _____

4. Are you up-to-date with your rent payment? Yes No
 If "No", please explain:

NATURE OF COMPLAINT

Please state the reason for filing this complaint. Rent Increase – **Please complete Sections I and III**
 Rental Unit Conditions – **Please complete Sections II and III**
 Other – **Please complete Section III**

(Based upon your response to the above question, please complete all applicable sections)

Section I: Rent Increase

1. What was your rent prior to filing complaint \$ _____

2. What is the rental increase amount? \$ _____

3. What is the effective date of increase? _____

4. How much was your last rent increase? (From) \$ _____ (To) \$ _____

5. When did this increase take effect? _____

6. Have you discussed the increase in rent with your landlord? Yes No
 If "Yes", when? _____ (date)

Written complaint or Oral complaint

7. What was your landlord's response? _____

NOTICE TO COMPLAINANT

A copy of this complaint will be returned to you for your records. A copy of the complaint will be forwarded to your landlord for his/her response. You may provide any additional relevant information with this complaint form.

I affirm under the penalties provided by law that the information I have provided is true to the best of my knowledge.

Signature

Date

I will require special accommodations at meetings and public hearing.

Please explain

PLEASE MAIL OR BRING YOUR COMPLETED APPLICATION TO:

**FAIR RENT COMMISSION
C/O OFFICE OF HOUSING AND NEIGHBORHOOD DEVELOPMENT
KEEFE COMMUNITY CENTER
11 PINE STREET
HAMDEN, CT 06514**