



Special Permit # _____
 Date of Filing _____
 Fee _____
 Date Paid _____
 Receipt # _____

TOWN OF HAMDEN
APPLICATION TO AMEND SPECIAL PERMIT NO. _____

- () MINOR Amendment to an approved Special Permit may be approved by the Town Planner or the Commission pursuant to Section 718.8 of the Hamden Zoning Regulations. FEE \$160 (subject to change)
- () MAJOR Amendment to an approved Special Permit necessitated by site conditions or by a change in circumstances, or which are deemed to be in the public interest shall be made in the same manner as the original application, pursuant to Section 718.8 of the Hamden Zoning Regulations. FEE \$310 (subject to change)

Applicant _____ Telephone _____
 (Name)

Address _____
 (Street No.) (Zip Code)

Applicant's Signature _____ Date _____

Email Address of Primary Contact

Property Owner(s) (If title is held in partnership a sworn statement disclosing the identification of equitable owners is required.)

<u>Name</u>	<u>Mailing Address (include zip code)</u>	<u>Telephone No.</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Site Location

Total No. of Acres _____ Zone _____ Spring Glen Village District
 Newhall Design District

Below please find a checklist of all the required application materials to be submitted to the Planning Office. **It is the applicant's responsibility to provide all of this information.** While Town staff will be happy to answer your questions, they are not responsible for preparing the information. The Hamden Zoning Regulations are available on-line at www.hamden.com.

****NOTE: Please provide three (3) copies for Minor Amendments twelve (12) copies for Major Amendments.***

- **PLEASE PROVIDE A DESCRIPTION OF THE PROPOSED AMENDMENT ALONG WITH AN UPDATED COMPLETE SITE PLAN, FLOOR PLAN, BUILDING ELEVATIONS & ANY OTHER DOCUMENTATION REQUIRED SHOWING THE PROPOSED AMENDMENT, SUCH AS SEDIMENTATION & EROSION CONTROL & STORMWATER MANAGEMENT CALCULATIONS:** *In accordance with the Hamden Zoning Regulations. All plans prepared by a licensed engineer, architect, or surveyor should also be submitted in PDF File Format. All plan sets must include an accurate Class A-2 Survey. All plans shall be **signed and sealed** by a Connecticut registered engineer, architect or landscape architect, whichever is appropriate. (**All maps must be folded** not to exceed the dimensions of 11½ x 9 ½". Fold maps so that the title block is face up).*
- **Notification to the Regional Water Authority (RWA)** – If the subject property lies within the Public Water Supply Watershed, please complete the RWA Notification Form (attached) and **send by certified mail to the address below**. This notice must be mailed within seven (7) days of the date of the application submittal. Documentation of mailing shall be provided to the Hamden Planning Office.

Environmental Analysts,
Environmental Planning Department
Regional Water Authority
90 Sargent Drive
New Haven, CT 06511

- **Notification to the CT Department of Public Health** – All applicants for any project located within a public water supply aquifer or watershed area are now required by Public Act No. 06-53 of the CT General Statutes to notify The Connecticut Commissioner of Public Health of the proposed project within seven days of filing. (Attached is a page with instructions).

Public Water Supply Watershed/Aquifer
Project Notification Form
For The
South Central Connecticut Regional Water Authority

REQUIREMENT:

All applicants before a municipal Planning and Zoning Commission, Inland Wetlands Commission, or Zoning Board of Appeals for any project located within a public water supply watershed are required by Public Act 89-301 (Sections 8-3i and 22a-42f of the Connecticut General Statutes) to notify the affected public water utility by certified mail within 7 days of the application.

GENERAL INFORMATION:

Maps showing the location of Regional Water Authority (RWA) watershed boundaries are on file with municipal planning and zoning, and inland wetlands staff, and Town Clerks. The applicant's notification to the RWA should include the information requested on pages two and three. The RWA may request additional information if it is determined that a more detailed review is necessary. Any questions should be directed to (203) 401-2741, or rwalters@rwater.com.

Please email this completed form and attachments to:

rwalters@rwater.com

or by mail to:

Environmental Analysts
Environmental Planning Department
Regional Water Authority
90 Sargent Drive
New Haven CT 06511

1. Applicants are requested to submit any information that was included in the application to the municipality including: site plan, project narrative, sediment and erosion control plan and drainage calculations if applicable.

2. Project address _____ Town _____

3. Application for: Planning and Zoning Inland Wetlands Zoning Board of Appeals

4 Project Description: _____

5. Waste Water Disposal: Septic System Public Sewer None

6. Water Supply: Private Well Public Water

7. Heating Fuel: Oil Gas Other _____

Applications involving additions or modifications to single family residences or applications with no site disturbance and no storage or use of hazardous chemicals skip to item 18.

8. Total acreage of project site _____

9. Total acreage of area to be disturbed including structures, additions, paving, and soil disturbance

10. Percent of existing impervious surfaces including buildings, roads and pavement _____

11. Proposed increase in impervious surfaces _____

12. Number of **existing and proposed** floor drains or sump pumps and their point of discharge e.g., sanitary sewer, holding tank, or ground

13. Are there any wetlands or watercourses on the property? If so, describe.

14. Brief description of **existing and proposed** stormwater management system, including roof drainage, paved areas etc., and discharge points e.g. municipal system, drywells, streams, vegetated areas, detention basins etc. Attach drainage plans and calculations if available. _____

15. List of **existing and proposed** underground or above-ground storage tanks including age, capacity and contents _____

16. List of potentially harmful chemicals stored or used on property (**existing and proposed**) and typical onsite volumes, including but not limited to petroleum products, lubricants, solvents, detergents, and pesticides _____

17. Describe any wastes generated and their means of disposal _____

18. Contact Information:

Name: _____

Company: _____

Address: _____

Phone: _____

Email: _____

Name of Person Completing Form

Signature

Date

**NEW REQUIREMENT: NEED TO NOTIFY
CONNECTICUT DEPARTMENT OF PUBLIC HEALTH**

Using Public Water Supply Watershed or Aquifer Area Project Notification Form

Note: All applicants before a municipal Planning Commission, Zoning Commission, Planning and Zoning Commission, Zoning Board of Appeals or Inland Wetlands Commission for **any project located within a** public water supply aquifer **or watershed area** are now required by Public Act No. 06-53 of the CT General Statutes to notify The Connecticut Commissioner of Public Health of the proposed project within seven days of filing.

To notify the Commissioner of Public Health, you must use the Online Notification Form, which you can find by doing the following:

1. Type in the following URL to access the website:

<https://portal.ct.gov/DPH/Drinking-Water/DWS/Project-Notification-Form>.

2. Print a copy of the completed form and submit it to the Planning and Zoning Department with your application.
3. If you have any questions or problems concerning the website, contact the Department of Public Health staff at: (860) 509-8000.

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