

Planning Department · Hamden Government Center
2750 Dixwell Avenue · Hamden, CT 06518
Phone (203) 287-7070 Fax (203) 287-7075
www.hamden.com

TOWN OF HAMDEN APPLICATION TO AMEND THE ZONING REGULATIONS

INSTRUCTIONS

Below please find a list of the materials to be submitted to the Planning Office. It is the applicant's responsibility to provide all of this information. While Town staff will be happy to answer your questions, they are not responsible for preparing the information or assuring its accuracy. The Hamden Zoning Regulations are available in the Planning Office as well as on-line at www.hamden.com.

DEADLINE FOR APPLICATIONS:

Applications to amend the Zoning Regulations must be submitted by 3:00 pm on the 15th of the month to the Planning Office, 3rd Floor, Hamden Government Center, 2750 Dixwell Avenue, Hamden, CT 06518 in order to be put on the agenda for the meeting two months later. The regular meetings of the Planning & Zoning Commission are held on the **second and fourth Tuesdays** of each month. Applications will be referred to the appropriate departments and agencies for comments.

SUBMISSION REQUIREMENTS

The applicant must make sure to meet all of the requirements listed in Sections 702.7 through 702.10 of the Zoning Regulations

1. **FEE:** \$460 (subject to change) cash or check payable to the Town of Hamden
2. Submit one (1) original and fourteen (14) copies of the application and any other supporting documentation, stating the specific language to be amended and the proposed language, in accordance with Sections 702.7 through 702.10 of the Hamden Zoning Regulations. In addition, any plans prepared by a licensed engineer, architect, or surveyor should be submitted in PDF File Format. **An application is not complete until all of the required materials are submitted.**
3. Applications must:
 - a. Be signed by the party proposing the amendment or by the agent for such party;
 - b. Include fifteen copies of a narrative stating the reason(s) for the proposed amendment.

4. **Notification to the Regional Water Authority (RWA)** – Please complete the attached RWA Notification Form and **send by certified mail to the address shown below**. This notice must be mailed within seven (7) days of the date of the application. Documentation of mailing shall be provided to the Hamden Planning Office.

Environmental Analysts,
Environmental Planning Department
Regional Water Authority
90 Sargent Drive
New Haven, CT 06511

5. **Notification to the CT Department of Public Health** – Applicants are now required by Public Act No. 06-53 of the CT General Statutes to notify The Connecticut Commissioner of Public Health of the proposed project within seven days of filing. The instructions are on the last page of the application package.
6. **Notice to Town Clerks** – pursuant to *Connecticut General State Statutes Section 8-3b*, **the applicant must provide stamped (not metered) envelopes with completed certified mail tickets addressed to the municipalities identified above:**

- | | |
|---------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| 1. Town Clerk of North Haven 18 Church Street North Haven, CT 06473 | 2. Town Clerk of New Haven 135 Church Street New Haven, CT 06510 |
| 3. Town Clerk of Cheshire 84 South Main Street Cheshire, CT 06410 | 4. Town Clerk of Wallingford 45 South Main Street Wallingford, CT 06492 |
| 5. Town Clerk of Bethany 40 Peck Road Bethany, CT 06525 | 6. Town Clerk of Woodbridge 11 Meeting House Lane Woodbridge, CT 06525 |

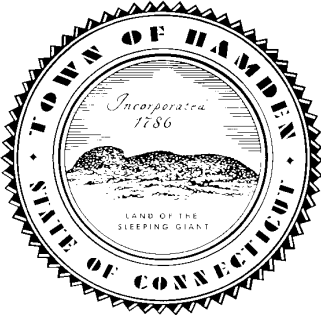
7. Revision(s) to the application and any additional information required beyond the original submission must be received in the Planning Office **at least ten (10) days prior** to the Commission's hearing of the application.

REVIEW CRITERIA FOR CHANGE TO ZONING REGULATIONS

In reviewing an application to amend the Zoning Regulations, the Commission will consider such factors as:

- The goals, objectives, and recommendations of the Plan of Conservation and Development;
- The intent of zoning and of these regulations;
- Changes that have taken place in the rate and pattern of development and land use within the Town and adjoining communities;
- The impact on the capacity of the present and proposed utilities, streets, drainage systems, and other improvements;
- Traffic congestion impacts;
- The environmental impacts; and
- The health and general welfare of the community.

Application to Amend the Zoning Regulations, Revised 07/17/12



Date of Filing _____
Fee _____
Date Paid _____
Receipt # _____
Application # _____

**TOWN OF HAMDEN
APPLICATION TO AMEND THE ZONING REGULATIONS**

Pursuant to Sections 702 – 702.12 of the Hamden Zoning Regulations

APPLICANT _____ TELEPHONE _____
(Name)
ADDRESS _____
(Street No and Name) (Town and State) (Zip Code)

EMAIL ADDRESS OF CONTACT PERSON: _____

REGULATION TO BE: AMENDED ADDED or DELETED:
Article Number _____ Section _____ Group Use _____

CURRENT LANGUAGE _____

PROPOSED LANGUAGE _____

REASON FOR PETITION FOR CHANGE _____

Have there been any previous petitions for same or similar amendments? YES NO

If YES, list name of applicant _____

SIGNATURE OF APPLICANT _____
(Name)

TELEPHONE NO. _____

MAILING ADDRESS

(Street No. and Name) (Town and State) (Zip Code)

If you require additional space to complete any of your answers, please attach to this document.

Public Water Supply Watershed/Aquifer
Project Notification Form
For The
South Central Connecticut Regional Water Authority

REQUIREMENT:

All applicants before a municipal Planning and Zoning Commission, Inland Wetlands Commission, or Zoning Board of Appeals for any project located within a public water supply watershed are required by Public Act 89-301 (Sections 8-3i and 22a-42f of the Connecticut General Statutes) to notify the affected public water utility by certified mail within 7 days of the application.

GENERAL INFORMATION:

Maps showing the location of Regional Water Authority (RWA) watershed boundaries are on file with municipal planning and zoning, and inland wetlands staff, and Town Clerks. The applicant's notification to the RWA should include the information requested on pages two and three. The RWA may request additional information if it is determined that a more detailed review is necessary. Any questions should be directed to (203) 401-2741, or (203) 401-2743.

Please mail this completed form and attachments to:

Environmental Analysts
Environmental Planning Department
Regional Water Authority
90 Sargent Drive
New Haven CT 06511

1. Applicants are requested to submit any information that was included in the application to the municipality including: site plan, project narrative, sediment and erosion control plan and drainage calculations if applicable.

2. Project address _____ Town _____

3. Application for: ___ Planning and Zoning ___ Inland Wetlands ___ Zoning Board of Appeals

4 Project Description: _____

5. Waste Water Disposal: ___ Septic System ___ Public Sewer ___ None

6. Water Supply: ___ Private Well ___ Public Water

7. Heating Fuel: ___ Oil ___ Gas Other _____

Applications involving additions or modifications to single family residences or applications with no site disturbance and no storage or use of hazardous chemicals skip to item 18.

8. Total acreage of project site _____

9. Total acreage of area to be disturbed including structures, additions, paving, and soil disturbance

10. Percent of existing impervious surfaces including buildings, roads and pavement _____

11. Proposed increase in impervious surfaces _____

12. Number of **existing and proposed** floor drains or sump pumps and their point of discharge e.g. sanitary sewer, holding tank, or ground

13. Are there any wetlands or watercourses on the property? If so, describe

14. Brief description of **existing and proposed** stormwater management system, including roof drainage, paved areas etc., and discharge points e.g. municipal system, drywells, streams, vegetated areas, detention basins etc. Attach drainage plans and calculations if available_____

15. List of **existing and proposed** underground or above-ground storage tanks including age, capacity and contents

16. List of potentially harmful chemicals stored or used on property (**existing and proposed**) and typical on-site volumes, including but not limited to petroleum products, lubricants, solvents, detergents, and pesticides

17. Describe any wastes generated and their means of disposal

18. Contact Information:

Name: _____

Company: _____

Address: _____

Phone: _____

Email: _____

Name of Person Completing Form

Signature

Date

NEW REQUIREMENT: NEED TO NOTIFY
CONNECTICUT DEPARTMENT OF PUBLIC HEALTH
Using Public Water Supply Watershed or Aquifer Area Project Notification Form

Note: All applicants before a municipal Planning Commission, Zoning Commission, Planning and Zoning Commission, Zoning Board of Appeals or Inland Wetlands Commission for **any project located within a** public water supply aquifer **or watershed area** are now required by Public Act No. 06-53 of the CT General Statutes to notify The Connecticut Commissioner of Public Health of the proposed project within seven days of filing.

To notify the Commissioner of Public Health, you must use the Online Notification Form, which you can find by doing the following:

1. Type in the following URL to access the website: www.dir.ct.gov/dph/water/web_form.htm
-- It will take you to the DPH Drinking Water Section web page and the form you need to complete.
2. Answer each question. For Steps 2.1 and 2.2., consult the map in the Planning & Zoning Department to see which one applies. **Note: *If your property lies outside the public water aquifer and watershed areas, you do not need to fill out the online form.***
3. For Step 2.3, the PWSID number is: **0930011**
4. Print a copy of the completed form and submit to the Planning and Zoning Department with your application.
5. If you have any questions or problems concerning the website contact the Department of Public Health staff at: [\(860\) 509-8000](tel:8605098000).