

# How to Retrieve Income Tax Information for IRS Purposes:

Income tax information for 2020 is now available online through the town website.

You can access the online bill pay system by clicking [here](#). Through this site, you can retrieve a list of taxes paid.

1. Type in your last name then space then first initial (Ex. SMITH J)
  - a. Tip: Do not use punctuation
2. Change the search filter to “IRS Payment Record for Year 2020)
3. Click “Search”
4. Click the “IRS” box on the far right for each account, then click the “View IRS” button at the top right.

A report will be generated that lists all tax bills paid in the calendar year 2020.

Use the print feature from your web browser menu to print the report.

The images below are examples of how to generate the report.

The screenshot shows the Town of Hamden website's tax bill search interface. At the top, there is a navigation bar with the town logo, the name "Town of Hamden", and account information: "Account info last updated on Feb 19, 2021". A shopping cart icon shows "0 BILL(S) - \$0.00". Below the navigation bar, there are links for "Home", "Shopping Cart", and "Checkout". A prominent blue banner reads "TAX BILLS".

The search section includes a "SEARCH BY" dropdown menu set to "Name" with a "See Example" link. To the right, there is a search criteria input field containing "SMITH J" and a "Search" button. Below this, instructions read: "Enter Last Name then space then 1<sup>st</sup> Initial (example SMITH J) or Business Name (No comma, & or -)". There are four radio button options: "All", "Due Now", "Balance Due", and "IRS Payment Records for Year 2020" (which is selected).

Below the search options, a blue instruction reads: "Check the applicable accounts, then click on the View IRS button for a listing of payments made in 2020". To the right of this instruction is a "View IRS" button circled in red.

The main content area displays a table with the following columns: BILL #, NAME/ADDRESS, PROPERTY/VEHICLE, TOTAL TAX, PAID, OUTSTANDING, OPTIONS, PAY, and IRS. The "TOTAL TAX" column shows "\$0.00". The "PAY" column has a blue checkmark, and the "IRS" column has a blue checkmark. The "View IRS" button is circled in red.

BILL #	NAME/ADDRESS	PROPERTY/VEHICLE	TOTAL TAX	PAID	OUTSTANDING	OPTIONS	PAY	IRS
				\$0.00			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>